

PAKISTAN MEDICAL & DENTAL COUNCIL



PURPLE INSPECTION REPORT OF MEDICAL COLLEGE FOR THE RECOGNITION OF 100 MBBS STUDENTS

GUIDELINES FOR INSPECTORS

- (1) The inspectors may be part of the visit of all/any sub-section mentioned in the proforma, however proforma will be filled by the convener IN CONSULTATION with the inspectors.
- (2) PM&DC, will provide to the convener and the inspecting team, the report of previous inspection of the institution (if any). The inspectors are required to acquaint themselves with the previous(last) inspection.
- (3) Before the visit, the PM&DC, through a designated cell, will evaluate and assess the segments (limited to sections 01-18, section 20, section 23.1, sections 24.1 & section 26) of the proforma that need special legal/financial/other expertise. This will provide helpful pre-visit assessment to the convener of the segments mentioned above. Sections (01 to 18) are related to mandatory requirements, section (23.1) is related to the OPD visits and Operations & Procedure carried out in teaching hospital, section (24.1) related to the bed occupancy in teaching hospitals, Section 20) is related to basic sciences faculty and (Section 26) is related to clinical faculty.
- (4) The preliminary evaluation by PMD&C cell is only meant to be a helpful homework, the inspectors are fully authorized, as well as are expected, to perform physical visit of the sections mentioned in clause 3.
- (5) Full complement of ALL the facilities and faculties shall be inspected & demonstrated to be present and functional, in all respects, at the time of first inspection.
- (6) ALL the columns of this proforma of this report shall be filled-in and none shall be left blank.
- (7) The Inspectors shall personally verify the equipment requirement and their functional availability and make entries in the appropriate columns of the checklist, of the section(s) allocated to them.
- (8) The assessment during inspection will be made in 04 segments; College Segment (section-19), Basic Faculty Segment (section-20), Teaching hospital segment (section-21,22,23,24,25), and Clinical Faculty segment (section-26).
- (9) Teaching hospital segment comprising of sections-21,22,23,24,25, will be taken as a single segment with cumulative score of 525 with minimum requirement 393.75 of to pass.

- (10) The applicant must achieve minimum score as prescribed in the proforma in each of the segments 19, 20, (21+22+23+24+25) & 26, **INDEPENDENTLY**. Failure to achieve this minimum score in **ANY ONE** of these segments will disqualify the application for registration, irrespective of scores achieved in other sections.
- (11) Parameters labeled “Mandatory” must be marked as ‘Yes’ or ‘No’
- (12) Failure to pass mandatory field will automatically disqualify the application for the registration.
- (13) Parameters labelled as “Essential” are scored as “YES” and “NO”
- (14) Failure to pass the “Essential” field in any subsection is highly undesirable. PM&DC shall proportionately reduce the quota of student admission to the college, following the prescribed process.
- (15) Complete faculty means the faculty which is available in the College/ Hospital for teaching, training and education for at least 6 hours during College Hours. **(Part-time or Reduced time faculty will be considered zero faculty)**
- (16) The number of beds and other parameters are calculated on the basis of PMDC criteria where defined, and in the places where it is not defined, as a multiple of the requirements based on 100 MBBS students formula.
- (17) The staff is supposed to be physically present for 6 hours per day in college / hospital.
- (18) Proforma will be filled, signed and sealed & handed over to the authorized representative of PM&DC, at the end of inspection by the convener.

THE PROCESS OF INSPECTION (GUIDELINES)

- (1) The prospective medical college (henceforth called medical college) would submit its application to PM&DC according to the specified route and protocols.
- (2) Upon receiving the application, the PM&DC would allocate a specific tracking number to the application.
- (3) The PM&DC would provide this Purple 2018 inspection proforma to the medical college. The applicant Institution(s) would fill in this registration proforma with affidavit(s) of authenticity and every page of the proforma initialed by the Principal as well as CEO / Board of Directors /Owners and submit it to the Registrar of PM&DC.
- (4) Appropriate signed authenticated documentation will be provided by the institution to support their claims in the proforma. This would include but not limited to HIMS/Manual registers (of the staff attendance, OPD patient visits, Surgical procedures, inpatient bed occupancy, emergency patient turnover, lab. Records etc), Financial transactions, income and expense record, verifiable disbursement of salaries and cross-relating lab investigations and surgical procedures, evidence of deployment of medical, nursing and support staff to cater for the needs of the claimed patient occupancy /turnover and other declarations made in the proforma.
- (5) PM&DC will have a designated cell to perform the preliminary evaluation of sections 01 to 18, section 20, section 26 and sections 23.1 and 24.1
- (6) The PM&DC officials in the cell mentioned in clause 5 ibid would authenticate the mandatory sections (01 to 18). No inspection visit will be planned if the institution fails any of these sections (01 to 18).
- (7) The PM&DC officials in the cell mentioned in clause 5 ibid will also perform financial, and co-relational evaluation of the claims made in section 23.1 and section 24.1. This will be done by co-relating the institutional claims, (the documentation provided under clause 4 ibid.) with the supporting evidence. This supporting evidence may be in the form of, but not limited to the HIMS/Manual registers (of the staff attendance, OPD patient visits, surgical procedures, inpatient bed occupancy, emergency patient turnover, lab. Records etc), Financial transactions, income and expense record, verifiable disbursement of salaries and cross-relating lab investigations and surgical procedures, evidence of deployment of medical, nursing and support staff to cater for the needs of the claimed patient occupancy /turnover etc.
- (8) The PM&DC officials in the cell mentioned in clause 5 ibid would also authenticate the attendance, the financial record, evidence of presence in College/Hospital of section Faculty Basic Sciences (20) and Faculty Clinical Sciences (26) accordingly with appropriate evidence manual/electronic, duty roster, salary disbursement etc. appropriately signed by Principal and Director Finance
- (9) PM&DC will provide its assessments as mentioned in the clauses 7 and 8 ibid to the convener before the start of the visit.
- (10) The inspectors will be selected according to the predefined criteria / process at PM&DC and a lead person called a convener will be appointed.

(11) The team will be accompanied by an experienced official of PM&DC will also appraise all the members regarding preliminary assessments (clause 6,7,8) and previous visits of this particular medical college / the marks obtained and the deficiencies thereof.

(12)The convener will divide the inspectors into three teams:

(i) Team-1: BASIC SCIENCES

This team will include the members related to basic sciences and they will visit ALL the sections of basic science departments, irrespective of their own specialty. The senior most (in age) will be the team leader of the team.

(ii) Team-2: CLINICAL SCIENCES

This team will include the members related to clinical sciences and they will visit ALL the sections of clinical departments, irrespective of their own specialty. The senior most (in age) will be the team leader of the team.

(iii) Team-3: GENERAL

This team will be headed by the convener himself and he will visit the general areas, logistics, lecture halls, finance department, admin department and any other section / segments, not covered by the teams 1 and 2.

(iv) At the end of the visit, report will be compiled by the convener, in consultation with all the team members.

(v) Please note that any comments at the end must be substantiated by the facts reported in that particular section of the report.

(vi) The convener will provide a feedback form to the principal of the concerned college, at the end of the inspection visit. The principal concerned would provide his feedback to the office of registrar in a sealed envelope within 7 days of the visit.

Note: Mandatory section 1-18 are to be filled by PM& DC.

Score chart for 100 MBBS admissions – Summary guidelines

Sr No.	Spot	Scoring Points	Min. Req	Score by Inspectors	Page No.
10	Legal	00	00	Mandatory	6
11	Infrastructure Requirement	00	00	Mandatory	7
12-15	Financial	00	00	Mandatory	7
16-18	Academics + Governance structure	00	00	Mandatory	8-9
19	Infrastructure College	210	157.5		10
20	Faculty Basic Sciences	141	105.75		33
21	Specialty wise Teaching Bed distribution	150	112.5		37
22	Hospital faculty offices	90	67.5		40
23	OPD patients & Surgical procedures Carried Out in Teaching Hospitals	120	90	393.75	43
24	Bed Occupancy in Teaching Hospitals	70	52.5		46
25	Essential Hospital facilities	95	71.25		48
26	Faculty Clinical Sciences	120	90		61
27	Ancillary Staff	4	3		65
	Total	1000	750		

CONSOLIDATED COMPEHENSIVE RECOMMENDATIONS BY THE INSPECTION TEAM FOR THE EXECUTIVE COMMITTEE BY THE INSPECTORS

1. Name of the institute: _____

2. Address: _____

3. Date of establishment of college : _____

4. Date of inspection: _____

5. Name of inspector: _____

6. Affiliating University: _____

7. Date of affiliation with University : _____

8. Teaching Hospital (s):

(a) Owned: _____

(b) Partnership/MoU:

1. _____

2. _____

9. Students Admitted: Yes No

Note: Serial No. 10 to No. 18 are “mandatory”. No marks of these items.

10. **Legal (Mandatory)**

a) Ownership (College to provide evidence in the form of document)

(i) Ownership of College: Yes No

(ii) Ownership of Minimum 150 hospital beds Yes No

(iii) Partnership document in the form MoU for remaining 350 teaching beds
Yes No

b) Type of owner (College to provide documents):

I. College (Documentation)

(i) Government (Documents provided) Yes No

(ii) Private (Company registered under Companies Act with SECP) Yes No

II. Hospital (Documentation):

- | | | |
|---|-----|----|
| (i) Government (Documents provided) | Yes | No |
| (ii) Private (Company registered under Companies Act with SECP) | Yes | No |

11. Infrastructure Requirement *Mandatory

- | | | |
|---|-----|----|
| a) Free - standing, purpose-built College building
(Must be separate from Teaching Hospital) | Yes | No |
| b) Area of College
(Minimum 03 Acres) | Yes | No |
| c) Covered Area of College Building
(Minimum 134,325 Square Feet) | Yes | No |
| d) Distance between College and Hospital
(Must not be > 25 Kilometers or >30 min drive) | Yes | No |
| e) Teaching Hospital Covered Area
(Minimum 210,000 Square Feet) | Yes | No |

12. Endowment Financial status (Mandatory):

- | | | |
|--|-----|----|
| a) Working Capital (Minimum 20 Millions): _____ | | |
| (i) (College to provide the bank statement) | Yes | No |
| b) Endowment Fund (Minimum 10 Millions): _____ | | |
| (i) (College to provide the bank statement) | Yes | No |
| c) College Budget: Audited copy of the following provided | Yes | No |
| (i) Pay & Allowance: Amount _____
(College to provide the payroll of faculty and staff) | | |
| (ii) Contingency: Recurring: _____
Non-Recurring: _____ | | |
| d) Owned Hospital budget: Audited copy of the following provided | Yes | No |
| (i) Pay & Allowance: _____
(Payroll of faculty and staff) | | |
| (ii) Contingency: Recurring: _____
Non-Recurring: _____ | | |

There must be documentary evidence for each of subsections of the section 12.

13. Funding Authority (Mandatory): (College to provide documentary evidence)

- | | | |
|---------------|-----|----|
| a) Government | Yes | No |
|---------------|-----|----|

b) Private (**Registered under companies Act by SECP, Commission of Pakistan**)

(i) Income from Student fee: Amount:

c) Source of funding and income from

d) sources other than students fee (**Mandatory**): Yes No

e) If yes give the following details

1 _____

2 _____

3 _____

f)

(i) Scholarship / Reduction in fee (minimum of 25% of the total fee) to 4% of the intake students Yes No

(ii) Free education to minimum of 1% of the “**deserving**” students. Yes No

Provide evidence and documentation – these free students must not be blood relatives of the beneficiary owners of the company) Yes No

14. Audit Authority (Mandatory): (College to provide documentary evidence)

a) Government for public sector Yes No

b) Third party audit under Companies Act for private sector Yes No

(PMDC reserves the right to order additional 3rd party audit of finance and function at the expense of the college.)

15. Guarantor- for protection of public money: (Govt. or Private (attach evidence))(Mandatory)

(For public sector, the government will be the guarantor)

(i) Bank guarantee Hospital (30 Millions) Yes No

(ii) College guarantee (20 Millions) Yes No

16. Governance structure: (Mandatory)

(i) Private - Governing body – according to SECP statutes Yes No

a. Composition, method of selection and process to the Governing Body (attach evidence)

(ii)	Public colleges - Government structure compliant (If yes then provide documents)	Yes	No
(iii)	Role of the academic council (If yes then provide evidence – must be the apex body for academic decisions)	Yes	No
a.	Composition and powers of Academic council (attach evidence)		
(iv)	Role of Principal (Is he answerable to the board (in private setting / Government appointed body in Public setting) and independent to perform day to day functions)	Yes	No
a.	Clearly defined role of Principal regarding Academic, administrative and financial powers and evidence of its use)	Yes	No
(v)	Study Board	Yes	No
(vi)	Curriculum Committee	Yes	No
(vii)	Annual reports prepared as prescribed in the Companies Act	Yes	No
(viii)	Medical Education Cell	Yes	No
17.	<u>Admission Criteria as per PM&DC regulations:</u> <i>*(College to provide the college prospectus)</i>	Yes	No

18. Academics:

(i)	Academic calendar: (College to provide academic calendar of each professional)	Yes	No
(ii)	Assessment methods: (College to provide the Examination regulation of the affiliating University)	Yes	No
(iii)	Curriculum (PM&DC approved)	Yes	No
(iv)	Student complaints, Health Services and Personal counseling System	Yes	No

ALL the mandatory fields, serial no. **10 to 18** have to be marked. A **“NO”** answer in any field disqualifies the application. For answers marked as **“Yes”** appropriate documentary evidence duly signed by the Principal and Chairman Board of Governors/ Directors is mandatory. This section has to be filled in by PM&DC secretariat.

Yes

No

If **“Yes”** then continue to fill the form if **“No”**, it will not be recommended for recognition and no need to proceed further.

19. COLLEGE INFRASTRUCTURE

Total credit points = 210

Minimum required points = 157.5

INSTITUTION THAT FAILS TO ACHIEVE 157.5 POINTS IN THIS SECTION 19 – WILL NOT BE RECOMMENDED FOR RECOGNITION, IRRESPECTIVE OF THE SCORE IN OTHER SECTIONS

***Mandatory fields need to be filled 100 % points .Failure to achieve mandatory section will automatically disqualify application.**

19.1 Settings (Marks-09; Minimum Required – 6.75)

a. Accessible by minimum 60 ft metaled road *Essential	Yes	No
(If it is "NO", The score in this "subsection 19.1" will be zero)		
	Credit points	Obtained
b. Electricity backup power system (Half of the approved Wapda load documentation).	01	_____
c. Safe water supply	01	_____
d. Appropriate sewage disposal	01	_____
e. Functional Fire Extinguisher (Fire extinguisher appropriately positioned on all exits and any area with a special hazard, such as in the Lab and kitchen).	01	_____
f. Emergency Exit	01	_____
g. Access for disable persons	01	_____
h. Paved pathways and adequate Parking	01	_____
i. Cleaning/Janitorial staff for each section of the college	01	_____
j. Appropriate security arrangement	01	_____

Total Marks for this Section

(Marks - 9; Minimum Required – 6.75) - **Total Marks obtained** _____/9

19.2 Library – (5000 sq.ft.) Seating Capacity for 20% of total students (Marks-20; Minimum Required – 15)

Must score >75% marks in this section "Library"

Credit points

Obtained

a. Total Seating capacity should be at least 20% of the total number of the students	03	_____
b. Books (updated Edition books for each professional)	02	_____
c. Student Loan Books - latest edition (equivalent to 30% of students for each subject)	03	_____
d. Reference books - latest edition 10% of total	02	_____
e. Functional Computers (<5years old) with Appropriate networking and chairs for 30% seats	01	
f. Online journal	01	_____
g. Internet accessibility	01	_____
h. Latest Journal (min 10) physical copy (Evidence of subscription)	03	_____
i. Free photocopy facility for students upto 100 pages/month	02	_____
j. Faculty area in library	01	_____
k. Air conditioning/heating (1 ton/10 students)	01	_____

Total Marks for this Section

(Marks - 20; Minimum Required – 15) - **Total Marks obtained** _____/20

**19.3 Auditorium 500 seats -7500 sq.ft.
(Marks-15; Minimum Required – 11.25)**

Must score >75% marks in this section “auditorium”

	Credit Points	Obtained
(i) Seating capacity as required (full marks for 100% seats. Deduct one mark for a deficiency of 14% of seating capacity)	07	_____
(ii) Fire Exit	01	_____
(iii) Access and circulation area front & sides– 500 sq ft	02	_____
(iv) Air conditioning/heating (1 ton/10 students)	01	_____
(v) Audio Systems/Sound Proofing	01	_____
(vi) Visual Systems	01	_____

(vii)	Appropriate lighting	01	_____
(viii)	Appropriate Stage	01	_____

Total Marks for this Section

(Marks - 15; Minimum Required – 11.5) - **Total Marks obtained** _____/15

19.4 Lecture halls (five lecture halls of 100 seats)

Must score >75% marks for each theater

Lecture Theater-No 1 – 1500 sq.ft. (Marks 7)

(i)	Seating capacity * <i>(Essential)</i>	100 seats	Yes	No
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(In case a facility labelled “Essential” is circled “NO” – It should also be reported to the convener and appropriately mentioned in the end of proforma. Failure to provide essential facility may result in proportionate reduction in the student enrollment)

		Credit Points	Obtained
(ii)	Quality of seating arrangement appropriate for use (tables, bench/chairs)	02	_____
(iii)	Air conditioning/heating (1 ton/10 students)	01	_____
(iv)	Audio Systems	01	_____
(v)	Visual Systems	01	_____
(vi)	Appropriate lights * <i>(Essential)</i>	01	_____
(vii)	Side Room with computer system	01	_____

Total Marks for this Section

(Marks - 07; Minimum Required – 5.25) - **Total Marks obtained** _____/15

Lecture Theater-No 2 - 1500 sq.ft. (Marks 7)

(i)	Seating capacity * <i>(Essential)</i>	100 seats	Yes	No
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Total Marks for this Section

(Marks - 07; Minimum Required – 5.25) - **Total Marks obtained** _____/15

Lecture Theater-No 4 - 1500 sq.ft. (Marks 7)

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Seating capacity ****(Essential)*** 100 seats **Yes** **No**

(In case a facility labelled “Essential” is circled “NO” – It should also be reported to the convener and appropriately mentioned in the end of proforma. Failure to provide essential facility may result in proportionate reduction in the student enrollment)

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	Credit Points	Obtained
(i) Quality of seating arrangement appropriate for use (tables, bench/chairs)	02	_____
(ii) Air conditioning/heating (1 ton/10 students)	01	_____
(iii) Audio Systems	01	_____
(iv) Visual Systems	01	_____
(v) Appropriate lights * <i>(Essential)</i>	01	_____
(vi) Side Room with computer system	01	_____

Total Marks for this Section

(Marks - 07; Minimum Required – 5.25) - **Total Marks obtained** _____/15

Lecture Theater-No 5 - 1500 sq.ft. (Marks 7)

.....

Seating capacity ****(Essential)*** 100 seats **Yes** **No**

(In case a facility labelled “Essential” is circled “NO” – It should also be reported to the convener and appropriately mentioned in the end of proforma. Failure to provide essential facility may result in proportionate reduction in the student enrollment)

.....

	Credit Points	Obtained
(i) Quality of seating arrangement appropriate for use (tables, bench/chairs)	02	_____
(ii) Air conditioning/heating (1 ton/10 students)	01	_____
(iii) Audio Systems	01	_____
(iv) Visual Systems	01	_____
(v) Appropriate lights * <i>(Essential)</i>	01	_____
(vi) Side Room with computer system	01	_____

Total Marks for this Section

(Marks - 07; Minimum Required – 5.25) - **Total Marks obtained** _____/15

**19.5 Circulation spaces - minimum 10,000 sq.ft
(Marks – 05, Minimum Required – 3.75)**

Must score >75% marks for this section

	Credit Points	Obtained
i. Corridors (at least 08 feet wide)	01	_____
ii. Stairs case not less than six feet wide (Staircase less than 6 feet wide; subtract 1 point)	01	_____
iii. Lifts (1 lift per 150 students for building with more than three stories)	01	_____
iv. Lawns >50% of the covered area	01	_____
v. Outdoor sports facilities, cricket, football, tennis	01	_____

Total Marks for this Section

(Marks - 05; Minimum Required – 3.75) - **Total Marks obtained** _____/5

19.6 Hostels - Boys- minimum 10,000 sq.ft – **Girls** - minimum 10,000 sq.ft
(Marks 07, Minimum Required – 5.25)

	Owned	Hired
	Credit Points	Obtained
i. General description		
a. For boys (minimum 20% of total boys)	02	_____
b. For girls (minimum 20% of total girls)	02	_____
ii. Mess facilities (*Essential)	Yes	No
		(Not mandatory for students to avail it. Absence of mess will deduct 100% marks)
iii. Security	01	_____
iv. Recreational facilities		
a. TV/ Internet/Telephone	01	_____
b. Indoor games facilities	01	_____

While marking this section please keep the following points in mind

- (i) Appropriate space
- (ii) Quality and arrangement of furniture and facilities
- (iii) Appropriate lights and fans
- (iv) Appropriate ventilation
- (v) Air conditioning/heating (optional)
- (vi) Appropriate cleanliness and ease of access

Total Marks for this Section

(Marks - 07; Minimum Required – 5.25) - **Total Marks obtained** _____/7

19.7 Transport facilities (Marks 04)

	Owned	Hired (Copy of yearly contract)
	Credit Points	Obtained
i. Students (3 coasters)	02	_____
ii. Teachers (1 coater)	01	_____
iii. Other staff (1 coaster)	01	_____

Total Marks for this Section

(Marks - 04; Minimum Required – 3) - **Total Marks obtained** _____/4

19.8 Common room 2 % of the total student’s capacity – Boys Common room- 2,500 sq. ft. **Girls common room -2,500, Day Care room** sq. ft. 2,000 sq. ft.

(Marks 06, Minimum Required – 4.5)

	Credit Points	Obtained
(i) Girls common room	02	_____
a. Girls changing room	01	_____
b. Day care room for mothers	01	_____
(ii) Boys common room	02	_____

Total Marks for this Section

(Marks - 06; Minimum Required – 4.5) - **Total Marks obtained** _____/6

While marking this section please keep the following points in mind

- Appropriate space
- Quality and arrangement of furniture and facilities
- Appropriate lights and fans
- Appropriate ventilation
- Air conditioning/heating (optional)
- Appropriate cleanliness and ease of access

19.9 Student Cafeteria (Marks 02) 2,500 sq. ft. **at least 25 seating capacity**

Total Marks for this Section

(Marks - 02; Minimum Required – 1.5) - **Total Marks obtained** _____/2

19.10 Mortuary and animal house -2,50 +250 sq. ft. **(Marks 03)**

	Credit Points	Obtained
(i) Mortuary	01	_____
(ii) Animal House	02	_____

Total Marks for this Section

(Marks - 03; Minimum Required – 2.25) - **Total Marks obtained** _____/3

19.11 Administration offices (Marks - 16; Minimum required -12)

Must score >75% marks for this section

	Credit Points	Obtained
(i) Principal (240 Square Feet and PSO 100 sq.ft.)	02	_____
(ii) Vice Principal (160 Square Feet)	01	_____
(iii) Academic Council Hall 30 seats	02	_____
(iv) Board of Governors office 18 seats	02	_____
(v) Faculty room with appropriate facilities	01	_____
(vi) IT department >240 sq ft	01	_____
(vii) Qualified IT staff 04	01	_____
(viii) Student section office	01	_____
(ix) Security Staff office	01	_____
(x) Visiting/waiting area	01	_____
(xi) Support staff space/offices	01	_____
(xii) Finance office & Staff >240 sq ft	01	_____
(xiii) Maintenance & Repair	01	_____

While marking this section please keep the following points in mind

- Appropriate space
- Quality and arrangement of furniture and facilities
- Appropriate lights and fans
- Appropriate ventilation
- Air conditioning/heating (optional)
- Appropriate cleanliness and ease of access

Total Marks for this Section

(Marks - 16; Minimum Required – 12) - Total Marks obtained _____/16

19.12 Number of labs & their specification
(Maximum Marks – 26, Minimum Marks – 19.5)

Must score >75% marks for each subject labs

While marking this section please keep the following points in mind

- Appropriate space
- Quality and arrangement of furniture and facilities
- Appropriate lights and fans
- Appropriate ventilation
- Air conditioning/heating (optional)
- Appropriate cleanliness and ease of access

Anatomy, (Marks-8) Museum 500 sq. ft
Dissection hall 1,550 sq. ft - **Histology lab** 1,250 sq. ft

Dissection Hall capacity with sitting arrangements (for 50 students) *Essential Yes No

Histology Lab. (for 25 students) seating *Essential Yes No

(In case a facility labelled “Essential” is circled “NO” – It should also be reported to the convener and appropriately mentioned in the end of proforma. Failure to provide essential facility may result in proportionate reduction in the student enrollment)

	Points	Obtained
• Cadaver/ plastinated cadaver available under active use (Minimum 04)	04	_____
• Full Dissection Table number 4	01	_____
• Half Dissection Table number 12	01	_____
• 2 Penta Head Multi-viewing Biological Microscope	01	_____
• EQUIPMENT (as per X-Table given below)	01	_____

X-Table of equipment for the Department of Anatomy

	Description	For 100 students	Deficiency	Remarks working/ Not working
	Anatomy			
	HISTOLOGY LABORATORY			
1	Binocular Microscope(I Microscope for 2 students)	15		

2	Slide projecting microscope	1		
3	Refrigerator Large	1		
4	Computer with internet facility	2		
5	Scanner	1		
6	Color Laser Printer	1		
7	Stools	30		
	ANATOMY MUSEUM			
	A.Models			
1	Torso	1		
2	Upper Limb	1		
3	Lower Limb	1		
4	Head & Neck	1		
5	Special Senses	1		
6	Brain	1		
7	Histology models-Every System.	0		
8	Embryology Models-Every System	1		
9	Loose Bones (Human)	100		
10	Articulated Skeleton	2		
11	Articulated Vertebral Column	1		
12	Anatomical Charts-Every System	1		
13	Cross sectional body	1		
14	ANATOMY CDS	Any no.		
15	Histology Slides set	3		
16	Embryology Slides Set	1		
17	Neuro-anatomy Slides	1		
	TEACHING AIDS			
18	A) Slide Projector	1		
19	B)Overhead projector	2		
20	C)Multimedia	1		
21	D)White Boards	5		
22	E)Projection Microscope /Fascam	1		

Total Marks for Anatomy Section

(Marks - 8; Minimum Required – 6) - **Total Marks obtained** _____/8

Physiology 1,250 sq. ft (Marks-02)

2 labs (for 25 students) or 1 lab (for 50 students) **seating **Essential** **Yes**

No

(In case a facility labelled “Essential” is circled “NO” – It should also be reported to the convener and appropriately mentioned in the end of proforma. Failure to provide essential facility may result in proportionate reduction in the student enrollment)

	Points	Obtained
• Equipment (as per X-Table given below)	02	_____

X-Table for the equipment Department of Physiology

	PHYSIOLOGY	Min Required Quantity For 100 Students	Deficiency	Remarks Working/ Not Working
1	Sphygmomanometer	15		
2	Microscope Binocular	10		
3	Haemocytometer	20		
4	Hemoglobin meter	15		
5	Spectrophotometer	1		
6	Perimeter Complete	10		
7	ESR Pipette	25		
8	Percussion Hammers	20		
9	Oxygen Cylinders	2		
10	Thermometer Clinical	50		
11	Stop watch	15		
12	Tuning Forks 100Hz	15		
13	Students Kymograph	5		
14	ECG Machines	1		
15	Centrifuge laboratory	1		
16	Micro haematocrit regular	5		
17	Micro haematocrit centrifuge	1		
18	Vision E type	5		
19	Ishahara Chart	5		
20	Vital graph compact.	1		
21	Weighing machine	2		
22	Stethoscope	20		
23	PH meter clinical	1		
24	Balance Analytical	1		
25	Oven electric with Thermostat	1		
26	Students spirometer	5		
27	Frog's Board (Trays SS12s 10, Trays, ELI 10, Dissecting	5		

(Marks - 2; Minimum Required – 1.5) - **Total Marks obtained** _____/2

Pharmacology 1,250 sq. ft (Marks-02)

1 labs (for 25 students) seating *Essential **Yes** **No**
 (In case a facility labelled “Essential” is circled “NO” – It should also be reported to the convener and appropriately mentioned in the end of proforma. Failure to provide essential facility may result in proportionate reduction in the student enrollment)

	Points	Obtained
• Chemicals	01	_____
• Equipment (as per X-Table given below)	01	_____

X-Table for equipment Department of Pharmacology

	PHARMACOLOGY & THERAPEUTICS	Min Required Quantity For 100 Students	Deficiency	Remarks Working/ Not Working
1	Organ Bath	5		
2	Oxygen Clinders and Regulators	3		
3	Animal Operation Tables	1		
4	Respirators			
5	Kymographs (2 channels)	2		
6	Polygraphs complete (Two channels)			
7	Audiovisual facility and experimental CD's of Pharmacology practicals.	5		
8	Experimental Animal including Rabbits Forges, Guinea, Pigs and Dogs	100 animal/year		
9	Freezer 14"	1		
10	Electronic Balance	1		
11	BP apparatus.	5		
12	Stethoscope	5		
13	Torches	15		
14	Scissors	15		

Total Marks for Pharmacology Section

(Marks - 2; Minimum Required – 1.5) - **Total Marks obtained** _____/2

a) Pathology I & II 1,250 sq. ft (Marks-04)

2 labs (for 25 students) seating *Essential Yes No
 (In case a facility labelled "Essential" is circled "NO" – It should also be reported to the convener and appropriately mentioned in the end of proforma. Failure to provide essential facility may result in proportionate reduction in the student enrollment)

	Points	Obtained
• Chemicals	02	_____
• Equipment (as per X-Table given below)	02	_____

X-Table for the equipment Department of Pathology

	PATHOLOGY	Min Required Quantity For 100 Students	Deficiency	Remarks Working/ Not working
1	Stain dropping bottles(250 ml)	4		
2	Wash bottle(500ml)	4		
3	Staining rack adjustable	4		
4	Hot air oven(medium)	1		
5	Refrigerator 14cf	2		
6	Deep freezer –40 c	1		
7	Deep freezer –20 c			
8	Water Bath with stirrer, temperature control and display	2		
9	Microscope binocular	15		
10	Microscope multie head(5 place)	1		
11	Glass beaker (Pyrex) 100 ml graduated	4		
12	Glass beaker (Pyrex) 500 ml graduated	4		
13	Glass cylinder (Pyrex) 500 ml graduated	4		
14	Flask conical glass(Pyrex) graduate	4		
15	Water still	4		
16	Incubator 37 c large	1		
17	Floating bath	1		
18	Staining jars	20		
19	Automatic tissue processor	1		
20	Embedding station	1		
23	Water Bath electric	1		
24	Paraffin embedding bath	1		

25	Oven-wax embedding (100 c)	1		
26	Microtome	1		
27	Knife sharpener	1		
28	Incubator large			
29	Photomicrography microscope	1		

Total Marks for Pathology I & II Section

(Marks - 4; Minimum Required – 3) - **Total Marks obtained** _____/4

b) Pathology III 1,250 sq. ft (Marks-02)

1 labs (for 25 students) seating *Essential Yes No
 (In case a facility labelled “Essential” is circled “NO” – It should also be reported to the convener and appropriately mentioned in the end of proforma. Failure to provide essential facility may result in proportionate reduction in the student enrollment)

	Points	Obtained
• Equipment	01	_____
• Specimen and chemical	01	_____

Total Marks for Pathology III Section

Marks - 2; Minimum Required – 1.5) - **Total Marks obtained** _____/2

c) Pathology Museum 1,000 sq. ft (Marks-02)

1 labs (for 25 students) seating *Essential Yes No
 (In case a facility labelled “Essential” is circled “NO” – It should also be reported to the convener and appropriately mentioned in the end of proforma. Failure to provide essential facility may result in proportionate reduction in the student enrollment)

	Points	Obtained
• Equipment and specimen	02	_____

Total Marks for Pathology IV Section

(Marks - 2; Minimum Required – 1.5) - **Total Marks obtained** _____/2

d) Forensic Medicine -Museum 1,000 sq. ft **(Marks-02)**

1 labs (for 25 students) seating *Essential

Yes

No

(In case a facility labelled “Essential” is circled “NO” – It should also be reported to the convener and appropriately mentioned in the end of proforma. Failure to provide essential facility may result in proportionate reduction in the student enrollment)

Points

Obtained

- Equipment (as per X-Table given below)

02

X-Table for the equipment Department of Forensic Medicine

	Equipment	Min Required	Deficiency	Remarks Working/Not Working
1.	Male and Female skeleton	1		
2.	Separate bones	10		
3.	Models	10		
4.	Toxicological specimens	10		
5.	Slides(Toxicology and serology)	20		
6.	Medico legal x-rays slides and photography			
7.	Routine equipment for serology laboratory			
8.	Binocular microscopes	3		
9.	Manual Spectroscope			
10.	Examination sets	1		
11.	Assault weapons	10		

Total Marks for Forensic Medicine Section

(Marks - 2; Minimum Required – 1.5) - **Total Marks obtained** _____/2

Community Medicine -Museum 1,000 sq. ft (Marks-02)

1 labs (for 50 students) seating *Essential Yes No
 (In case a facility labelled “Essential” is circled “NO” – It should also be reported to the convener and appropriately mentioned in the end of proforma. Failure to provide essential facility may result in proportionate reduction in the student enrollment)

	Points	Obtained
• Equipment (as per X-Table given below)	02	_____

X-Table for the equipment Department of Community Medicine

///	<u>SKILLS DEVELOPMENT LAB (MUSEUM EQUIPMENTS)</u>
1.	Section Of Iron Oxide In Filtrated Lung
2.	Typhoid Tongue
3.	Late Stage Of Syphilitic Gamma
4.	Keratotic Follicles & Scaliness
5.	Coal Miner’s Lung
6.	Eruption Due To Typhus
7.	Pustule Eruption In Small Pox
8.	Incinerator
9.	Squatting Seat With Cover Model
10.	Un Sanitary Septic Tank
11.	Activated Sludge Process
12.	House Fly
13.	Bed Bug
14.	Life Cycle Of Malarial Parasite (P. Vivax)
15.	Life Cycle Of P. Falciparum
16.	Head House
17.	Early Stage Of Syphilitic Gamma
18.	Xerosis (Conjunctival)
19.	Anthrax Of Face
20.	X-Ray Of Dermatitis On Face
21.	Lead Line On Gum
22.	Typhoid Ulcer
23.	Entamoeba Histolytica
24.	Cutaneous Leishmaniasis, Ulcers On Forearm & Head
25.	Inflammation Of Large Intestine
26.	Septic Tank
27.	Water Filtration

28.	Subterranean Water Level
29.	Pathogenic Amoeba
30.	Ill Baby
31.	Child With TB Lung
32.	Whooping Cough
33.	Scurvy
34.	Healthy Baby
35.	Various Types Of Traps Commodes (Sink)
36.	Tetanus
37.	Congenital syphilis
38.	Life Cycle Of Echinococcus Granulosus
39.	Tubectomy ()Female Sterilization
40.	Specimen Of Pathogenic Bacteria
41.	Rickets
42.	Poliomyelitis
43.	Measles
44.	Diphtheria-Advanced
45.	Leishmaniasis
46.	Intra uterine devices
47.	Combined oral contraceptive pills
48.	Injectable contraceptive
49.	Contraceptive Implants
50.	Growth Charts
51.	Un Sanitary well
52.	Mid Upper Arm Circumference (MUAC) Tapes
53.	Weight Machine
54.	Goitre
55.	EPI Vaccines

Total Marks for Community Medicine Section

(Marks - 2; Minimum Required – 1.5) - **Total Marks obtained** _____/2

While marking this Lab. section please keep the following points in mind

- Appropriate space
- Quality and arrangement of furniture and facilities
- Appropriate lights and fans
- Appropriate ventilation

- Air conditioning/heating (optional)
- Appropriate cleanliness and ease of access

Total Marks for all the Labs/museum

(Marks - 26; Minimum Required – 19.5) - **Total Marks obtained** _____/26

19.13 One PBL Tutorial/Demonstration rooms per department

(25 seats Each) 375 sq. ft. each (Marks – 14; Minimum required – 10.5)

	Points	Obtained
a) Anatomy (01 for seating- 01 for lights and facilities)	02	_____
b) Physiology (01 for seating- 01 for lights and facilities)	02	_____
c) Biochemistry (01 for seating- 01 for lights and facilities)	02	_____
d) Pharmacology (01 for seating- 01 for lights and facilities)	02	_____
e) Pathology (01 for seating- 01 for lights and facilities)	02	_____
f) Forensic Med(01 for seating- 01 for lights and facilities)	02	_____
g) Community Med(01 for seating- 01 for lights and facilities)02		_____

While marking this section please keep the following points in mind

- Appropriate space
- Quality and arrangement of furniture and facilities
- Appropriate lights and fans
- Appropriate ventilation
- Air conditioning/heating (optional)
- Appropriate cleanliness and ease of access

Total Marks for this Section

(Marks - 14; Minimum Required – 10.5) - **Total Marks obtained** _____/14

19.14 Faculty offices (Marks 42; Minimum Required – 31.5)

Note: The offices of the Basic Sciences department should be in the medical college building and the offices of the Clinical Sciences department should be in the hospital.

	Credit Points	Obtained
a) Anatomy		
i. Professor (atleast 150 Square Feet)	02	_____
ii. Assoc. Prof (atleast 120 Square Feet)	01	_____
iii. Asstt. Prof (atleast 120 Square Feet)	01	_____
iv. Demonstrator (3 per room) (atleast 250 Square Feet)	02	_____
b) Physiology		
i. Professor (atleast 150 Square Feet)	02	_____
ii. Assoc. Prof (atleast 120 Square Feet)	01	_____
iii. Asstt. Prof (atleast 120 Square Feet)	01	_____
iv. Demonstrator (3 per room) (atleast 250 Square Feet)	02	_____
c) Biochemistry		
i. Professor (atleast 150 Square Feet)	02	_____
ii. Assoc. Prof (atleast 120 Square Feet)	01	_____
iii. Asstt. Prof (atleast 120 Square Feet)	01	_____
iv. Demonstrator (3 per room) (atleast 250 Square Feet)	02	_____
d) Pharmacology		
i. Professor (atleast 150 Square Feet)	02	_____
ii. Assoc. Prof (atleast 120 Square Feet)	01	_____
iii. Asstt. Prof (atleast 120 Square Feet)	01	_____
iv. Demonstrator (3 per room) (atleast 250 Square Feet)	02	_____
e) Pathology		
i. Professor (atleast 150 Square Feet)	02	_____
ii. Assoc. Prof (atleast 120 Square Feet)	01	_____

iii.	Asstt. Prof (atleast 120 Square Feet)	01	_____
iv.	Demonstrator (3 per room) (atleast 250 Square Feet)	02	_____
f) Forensic Medicine			
i.	Professor (atleast 150 Square Feet)	02	_____
ii.	Assoc. Prof (atleast 120 Square Feet)	01	_____
iii.	Asstt. Prof (atleast 120 Square Feet)	01	_____
iv.	Demonstrator (3 per room) (atleast 250 Square Feet)	02	_____
g) Community Medicine			
i.	Professor (atleast 150 Square Feet)	02	_____
ii.	Assoc. Prof (atleast 120 Square Feet)	01	_____
iii.	Asstt. Prof (atleast 120 Square Feet)	01	_____
iv.	Demonstrator (3 per room) (atleast 250 Square Feet)	02	_____

Note: The number of offices must commensurate with the number of faculty members.

Total Marks for this Section

(Marks – 42; Minimum Required – 31.5) - **Total Marks obtained** _____/42

19.15 Museum inventory (Marks – 06 ; Minimum Required – 4.5)

Must score >75% marks for this section

		Credit Points	Obtained
i.	Anatomy >100 specimens/models	02	_____
ii.	Forensic >75 specimens/models	01	_____
iii.	Pathology >100 specimens/models	02	_____
iv.	Community Medicine >50 specimens/models	01	_____

While marking this section please keep the following points in mind

- Appropriate space
- Quality and arrangement of furniture and facilities
- Appropriate lights and fans
- Appropriate ventilation
- Air conditioning/heating (optional)
- Appropriate cleanliness and ease of access

Total Marks for this Section

(Marks - 6; Minimum Required – 4.5) - **Total Marks obtained** _____/6

20.1 HUMAN RESOURCE (FACULTY BASIC SCIENCES)

20.1 Faculty registration (as per part-xii of Pakistan registration of medical and dental practitioners regulations, 2008 (s.r.o. 07(ke)/2009)

Number of faculty members - registered _____

Number of faculty members - un-registered _____

20.2 Faculty and staff requirement for MBBS (basic sciences)

Total marks for Basic Sciences : Total Marks - 141 , Minimum Required: 105.75

Note for Convener: The academic staff must be physically present in the college / hospital /on duty for minimum of 6 hours every working day, Any duration less than 6 hours per day is considered part-time faculty and as such will be credited ZERO score.

***Directions:**

- i. Report of PM&DC regarding data **Verified / Non-Verified / In-Complete**
- ii. The College must provide the Attendance register of the faculty, financial record related to their salary payments, Faculty duty rosters and evidence of presence of all the faculty members in College/Hospital 6 hours per day accordingly with appropriate evidence manual/electronic, duty roster, salary disbursement etc. appropriately signed by Principal and Director Finance
- iii. The Lead Supervisor of Clinical Sciences will fill this data related to the faculty presence after taking account of – the attendance record register / electronic attendance record, duty roster of the faculty and validation of presence of appropriate person, at appropriate place, at appropriate time.
- iv. Convener will also inspect and consider the salary disbursement to the faculty members to satisfy himself about the continued attachment of the faculty members to the college.
- v. The convener shall satisfy himself that faculty members are on duty and are physically present in the college premises at least 6 hours per day by whatever means deemed appropriate by the convener. A faculty member with less than 6 hours per day presence will be excluded from the evaluation Proforma.

Department	Designation	Positions required for Upto 100 Admissions	Marks designated for admissions Upto 100 Students	Marks given by the inspector
Anatomy 500 Teaching Hours [250 Theory + 250	Professor	1	5	
	Assoc Prof	1	3	
	Asstt. Prof	2	2.5+2.5=5	

Practical]	Demonstrator	8	4	
	Lab.Tech/Asst	2	1	
	Stenographer/ Computer Operator	1	1	
	Dissection hall attendant	2	1	
	Curator of museum	1	1	
Physiology 500 Teaching Hours [250 Theory + 250 Practical]	Professor	1	5	
	Assoc Prof	1	3	
	Asstt. Prof	2	2.5+2.5=5	
	Demonstrator	8	4	
	Lab.Tech/Asst	2	1	
	Store Keeper	1	1	
	Stenographer/ Computer Operator	1	1	
Biochemistry 300 Teaching Hours [150 Theory + 150 Practical] Hours increased from 200 to 300	Professor	1	5	
	Assoc. Prof	1	3	
	Asstt. Prof	2	2.5+2.5=5	
	Demonstrator	6	4	
	Lab. Technician / Assistant	2	1	
	Store Keeper	1	1	
	Stenographer/ Computer Operator	1	1	
Pharmacology 300 Teaching Hours	Professor	1	5	
	Assoc. Prof	1	3	

[150 Theory + 150 Practical]	Asstt. Prof	1	3	
	Demonstrator	6	3	
	Pharmacist	1	1	
	Lab. Technician / Assistant	1	1	
	Store Keeper	1	1	
	Stenographer/ Computer Operator	1	1	
Pathology 500 Teaching Hours [250 Theory + 250 Practical]	Professor (Anyone in Histo pathology, microbiology. Chemical pathology or Haematology)	1	5	
	Associate Professor (one each in Histo pathology, microbiology. Chemical pathology/Haematology)	3	9	
	Assistant professors	4 (atleast 1 in each)	10	
	Demonstrator	8	4	
	Lab. Assistant / Lab Tech.	4	1	
	Stenographer/ Computer Operator	1	1	
	Store Keeper	1	1	
	*Curator of Museum	1	1	
*Forensic Medicine 100 Teaching Hours [50 Theory + 50 Practical]	Professor / Assoc. / Asstt. Prof.	2	9	
	Demonstrator	4	2	
	Lab. Technician / Assistant	1	1	
	Stenographer/ Computer Operator	1	1	
	Store Keeper	1	1	

Community Medicine 300 Teaching Hours [150 Theory + 150 Practical]	Professor	1	5	
	Assoc. Prof	1	3	
	Asstt. Prof	1	3	
	Demonstrator	4	2	
	Medical Social Worker (1M+1F) Out of these one should be qualified psychologist	2	1	
	Stenographer/ Computer Operator	1	1	
	Family medicine specialist	1	1	
Total		104	141	

There must be appropriate and sufficient support staff to run the college – for example - mali, janitorial staff, electrician, plumber, clerks, junior support staff to run the college effectively.

Total Marks for this Section

1-Note for the Convener/member:

Failure to achieve minimum required marks, in this section 20.1 (HR Basic sciences) will disqualify the application for registration.

2-Note for Convener: The academic staff must be physically present in the college / hospital /on duty for minimum of 6 hours every working day, Any duration less than 6 hours per day is considered part-time faculty and as such will be credited ZERO score.

(Marks – 141; Minimum Required – 105.75) - **Total Marks obtained** _____/141

9. Failure to meet the “Essential” parameter – It should also be reported to the convener and appropriately mentioned in the end of proforma. Failure to provide essential facility may result in proportionate reduction in the student enrollment)

10. Failure to achieve minimum requirement as prescribed in the proforma will result in 50% deduction from the score from the score achieved in that PARTICULAR SUBSECTION

21.1 Specialties & their numbers of beds in a hospital for the recognition of 100 MBBS students at the time of visit.

Note: Pre-operative, OT table, post-operative/recovery beds is not included in general surgery ward beds. Beds allocated to a specialty must be occupied by the patients of that particular specialty

All those “Specialties” in this section, labelled as “Essential”, must be present; Failure to fulfill the requirements as prescribed below in any essential segment will **MAKE ZERO SCORE** for that segment. For example not providing the requisite 20 beds in psychiatry, occupied by psychiatry patients, will deduct 10 marks of psychiatry even if the shown bed strength is 19.

Total Marks – 150; Cumulative Minimum Required – 135

	Department	Required	Actual Beds	Occupied by relevant sp.	Points	Points Obtained
Sr. no	Essential Specialties	Beds	Bed count	Pt. Count	150	
1.	Medicine (Essential)	75			18	
2.	Surgery (Essential)	75			18	
3.	Gynecology and Obstetrics (Essential)	75			18	
4.	Pediatrics (Essential)	60			18	
5.	EYE (Essential)	15			07	
6.	Ear, Nose, and Throat (ENT) (Essential)	15			06	
7.	Orthopedic/ Trauma (Essential)	35			10	

8.	Allied Medicine Specialties	Total 100	-----	-----	-----	-----
	Psychiatry (Essential)	20			10	
	Dermatology (Essential)	20			10	
	Note: Select any three of the following specialty. <ul style="list-style-type: none"> • Cardiology. • Neurology. • Pulmonology. • Nephrology. • Gastroenterology • Rheumatology • Endocrinology 	20+20+20 (20 beds for each specialty)			5 for each (Total 15)	
9.	Allied Surgical Specialties	Total 50	-----	-----	-----	-----
	Anaesthesia (Essential)	Surgical ICU beds=10 <i>*mandatory,</i> separate from ward beds with monitoring facilities			10	
	Note: Select any two of the following specialty. <ul style="list-style-type: none"> • Cardiac Surgery. • Neurosurgery. • Pediatric Surgery. • Thoracic Surgery. • Urology • Plastic surgery 	20+20 (20 beds for each specialty)			5 for each (Total 10)	
10.	GRAND TOTAL :	500			150	

Calculate the marks by the percentage of AVAILABLE beds compared to the bench mark--- bed occupied by the non-relevant specialty are considered invalid.

Total Marks for this Section

(Marks - 150; Minimum Required – 135) - **Total Marks obtained** _____/150

22.1 Faculty offices of Clinical Specialties in Hospital

Total Marks - 90;

Minimum Required – 67.5

Sr. No.	Department	Credit points	Points	Obtained
1.	Medicine 1	Professor (atleast 150 Sq Feet) Assoc. Prof./Asstt. Prof (atleast 100 Sq Feet) Sr. Registrar/MO office (at least 80 Sq Feet) Departmental Library (atleast 100 Sq Feet) Dedicated class room with appropriate facilities	01 01 01 01 01	
2.	Medicine 2	Professor (atleast 150 Sq Feet) Assoc. Prof./Asstt. Prof (atleast 100 Sq Feet) Sr. Registrar/MO office (at least 80 Sq Feet) Departmental Library (atleast 100 Sq Feet) Dedicated class room with appropriate facilities	01 01 01 01 01	
3.	Surgery 1	Professor (atleast 150 Sq Feet) Assoc. Prof./Asstt. Prof (atleast 100 Sq Feet) Sr. Registrar/MO office (at least 80 Sq Feet) Departmental Library (atleast 100 Sq Feet) Dedicated class room with appropriate facilities	01 01 01 01 01	
4.	Surgery 2	Professor (atleast 150 Sq Feet) Assoc. Prof./Asstt. Prof (atleast 100 Sq Feet) Sr. Registrar/MO office (at least 80 Sq Feet) Departmental Library (atleast 100 Sq Feet) Dedicated class room with appropriate facilities	01 01 01 01 01	
5.	Gynecology and Obstetrics 1	Professor (atleast 150 Sq Feet) Assoc. Prof./Asstt. Prof (atleast 100 Sq Feet) Sr. Registrar/MO office (at least 80 Sq Feet) Departmental Library (atleast 100 Sq Feet) Dedicated class room with appropriate facilities	01 01 01 01 01	
6.	Gynecology and Obstetrics 2	Professor (atleast 150 Sq Feet) Assoc. Prof./Asstt. Prof (atleast 100 Sq Feet) Sr. Registrar/MO office (at least 80 Sq Feet) Departmental Library (atleast 100 Sq Feet) Dedicated class room with appropriate facilities	01 01 01 01 01	
7.	Pediatrics	Professor (atleast 150 Sq Feet) Assoc. Prof./Asstt. Prof (atleast 100 Sq Feet) Sr. Registrar/MO office (at least 80 Sq Feet) Departmental Library (atleast 100 Sq Feet) Dedicated class room with appropriate facilities	01 01 01 01 01	
8.	EYE	Professor (atleast 150 Sq Feet) Assoc. Prof./Asstt. Prof (atleast 100 Sq Feet) Sr. Registrar/MO office (at least 80 Sq Feet)	01 01 01	

		Departmental Library (atleast 100 Sq Feet) Dedicated class room with appropriate facilities	01 01	
9.	Ear, Nose, and Throat (ENT)	Professor (atleast 150 Sq Feet) Assoc. Prof./Asstt. Prof (atleast 100 Sq Feet) Sr. Registrar/MO office (at least 80 Sq Feet) Departmental Library (atleast 100 Sq Feet) Dedicated class room with appropriate facilities	01 01 01 01 01	
10.	Orthopedic/ Trauma	Professor (atleast 150 Sq Feet) Assoc. Prof./Asstt. Prof (atleast 100 Sq Feet) Sr. Registrar/MO office (at least 80 Sq Feet) Departmental Library (atleast 100 Sq Feet) Dedicated class room with appropriate facilities	01 01 01 01 01	
11.	Medicine and Allied Specialties • Psychiatry	Professor (atleast 150 Sq Feet) Assoc. Prof./Asstt. Prof (atleast 100 Sq Feet) Sr. Registrar/MO office (at least 80 Sq Feet) Departmental Library (atleast 100 Sq Feet) Dedicated class room with appropriate facilities	01 01 01 01 01	
12.	• Dermatology	Professor (atleast 150 Sq Feet) Assoc. Prof./Asstt. Prof (atleast 100 Sq Feet) Sr. Registrar/MO office (at least 80 Sq Feet) Departmental Library (atleast 100 Sq Feet) Dedicated class room with appropriate facilities	01 01 01 01 01	
13.	Medical & Allied Specialty – I	Professor (atleast 150 Sq Feet) Assoc. Prof./Asstt. Prof (atleast 100 Sq Feet) Sr. Registrar/MO office (at least 80 Sq Feet) Departmental Library (atleast 100 Sq Feet) Dedicated class room with appropriate facilities	01 01 01 01 01	
14.	Medical & Allied Specialty – II	Professor (atleast 150 Sq Feet) Assoc. Prof./Asstt. Prof (atleast 100 Sq Feet) Sr. Registrar/MO office (at least 80 Sq Feet) Departmental Library (atleast 100 Sq Feet) Dedicated class room with appropriate facilities	01 01 01 01 01	
15.	Medical & Allied Specialty – III	Professor (atleast 150 Sq Feet) Assoc. Prof./Asstt. Prof (atleast 100 Sq Feet) Sr. Registrar/MO office (at least 80 Sq Feet) Departmental Library (atleast 100 Sq Feet) Dedicated class room with appropriate facilities	01 01 01 01 01	
16.	Surgery and Allied Specialties • Anaesthesia	Professor (atleast 150 Sq Feet) Assoc. Prof./Asstt. Prof (atleast 100 Sq Feet) Sr. Registrar/MO office (at least 80 Sq Feet) Departmental Library (atleast 100 Sq Feet) Dedicated class room with appropriate facilities	01 01 01 01 01	

17.	Surgery Allied Sp. 1	Professor (atleast 150 Sq Feet) Assoc. Prof./Asstt. Prof (atleast 100 Sq Feet) Sr. Registrar/MO office (at least 80 Sq Feet) Departmental Library (atleast 100 Sq Feet) Dedicated class room with appropriate facilities	01 01 01 01 01	
18.	Surgery Allied Sp. 2	Professor (atleast 150 Sq Feet) Assoc. Prof./Asstt. Prof (atleast 100 Sq Feet) Sr. Registrar/MO office (at least 80 Sq Feet) Departmental Library (atleast 100 Sq Feet) Dedicated class room with appropriate facilities	01 01 01 01 01	
	GRAND TOTAL :		90	

Total Marks for this Section

(Marks - 90; Minimum Required – 67.5) - **Total Marks obtained** _____/90

23.1 Patients seen in OPD and Historical Record of Procedures carried out “In Patient”

***Directions:**

Report of PM&DC regarding data **Verified / Non-Verified / In-Complete**

The Hospital must provide the inspecting team with the supportive documents including but not limited to - Patient OPD/OT visit register/HIMS, financial record related to income /expense related to OPD/OT service provision, Staff deployment commensurate to the claimed turnover and the salary payment thereof. Supporting financial transactions must be verifiable via bank transfers or equivalent thereof. Staff duty rosters and evidence of presence of the faculty member in the OPD/OT at appropriate time and duration with appropriate evidence (manual/electronic, duty roster, salary disbursement etc.) appropriately signed by Principal and Director Finance

The Lead Supervisor of Clinical Sciences will fill this data taking into consideration Manual registers / HIMS and cross-validate it by correlating it to the financial record of income by purchase fee, lab test fees, procedure fee, and by other means deemed fit by the convener.

Total Marks – 120;

Minimum Required – 90

S No.	DEPARTMENT	Minimum Required	Minimum Required	Total Marks	Obtained Marks	Minimum Required	Total Marks	Obtained Marks	Minimum Required	Total Marks	Obtained Marks
		OPD of Last One Month	OPD of Last One Year			Major Procedures in inpatient (In Last One Year)			Minor Procedures in inpatient (In Last One Year)		
1.	General Medicine	>1500	>17000	10		350	8		5000	4	
2.	Psychiatry	>150	>1500	1		--	1		--	1	
3.	Dermatology	>150	>1500	1		--	1		250	1	
4.	Allied Medical Sp. (I)	>150	>1500	1		150	1		250	1	

5.	Allied Medical Sp. (II)	>150	>1500	1		150	1		250	1	
6.	Allied Medical Sp. (III)	>150	>1500	1		150	1		250	1	
7.	Pediatrics	>1700	>20000	10		--	1		--	1	
8.	General Surgery	>1500	>17000	11		1000	8		3500	4	
9.	Anesthesia	-	-	-		1500	2		2000	2	
10.	ENT	>150	>1500	3		300	1		250	1	
11.	EYE	>250	>3000	3		600	1		500	1	
12.	Gynae/ Obs	>1700	>20000	10		1000	4		3500	2	
13.	Orthopedics	>250	>3000	4		300	2		250	1	
14.	Allied Surgical Sp. (I)	>150	>1500	2		300	2		250	1	
15.	Allied Surgical Sp. (II)	>150	>1500	2		300	2		250	2	
Total				60			36			24	

(Should be supported by HIMS system or appropriate documentation supported by admission records, financial transactions, lab records and others. Any record not supported by the relevant documentation shall be considered null and void.)

Definition of Major and minor procedures in Medicine, Surgery, Gynae, Ortho, and others see annexures.

Total Marks for this Section

(Marks - 120; Minimum Required – 90) - **Total Marks obtained** _____/120

24.1 BED OCCUPANCY HISTORICAL (Minimum 60% Mandatory)

* This is bed occupancy rate (not the total admission) submitted by Nursing Staff on daily basis to the administration with appropriate documentation.

***Directions:**

Report of PM&DC regarding data **Verified / Non-Verified / In-Complete**

The Hospital must provide the inspecting team with the supportive documents including but not limited to - the Ward register/HIMS, financial record related to income /expense related to inpatient service provision, Staff deployment commensurate to the claimed turnover and the salary payment thereof. Claimed financial transactions must be verifiable via bank transfers or equivalent thereof. Staff duty rosters and evidence of presence of the faculty member in the wards at appropriate time and duration with appropriate evidence (manual/electronic, duty roster, salary disbursement etc.) appropriately signed by Principal and Director Finance

The Lead Supervisor of Clinical Sciences will fill this data taking into consideration Manual registers / HIMS and cross-validate it by correlating it to the financial record of income by purchase fee, lab test fees, procedure fee, and by other means deemed fit by the convener.

Total Marks – 70;

Minimum Required – 52.5

S No.	DEPARTMENT	Bed Occupancy (Last One Month)		Bed Occupancy (Last One Year)		Total Marks	Marks Obtained
		Min Req.	Actual	Min Req.	Actual		
1.	General Surgery	1350		16200		7	
2.	ENT	270		3240		3	
3.	EYE	270		3240		3	
4.	Gynae/ Obs	1350		16200		6	
5.	Orthopedics	630		7560		5	
6.	ICU	180		2160		3	
7.	CCU	180		2160		1	
8.	NICU	180		2160		1	
9.	Allied Surgical Sp. (I)	360		4320		2	
10.	Allied Surgical Sp. (II)	360		4320		2	
11.	Surgical Emergency	180		2160		5	
12.	General Medicine	1350		16200		7	
13.	Psychiatry	360		4320		2	
14.	Dermatology	360		4320		2	

15.	Allied Medical Sp. (I)	360		4320		2	
16.	Allied Medical Sp. (II)	360		4320		2	
17.	Allied Medical Sp. (III)	360		4320		2	
18.	Pediatrics	900		10800		10	
19.	Medical Emergency	180		2160		5	
Total						70	

(Should be supported by HIMMS system)

Total Marks for this Section

(Marks - 70; Minimum Required – 52.5) - **Total Marks obtained** _____/70

24.2 Monitoring Facilities for hospital beds

Out of total beds, 10% beds in general wards (50 beds) must have monitoring facilities.

Monitoring facility means “cardiac monitor” with slandered pulse, BP, ECG and oxygen saturation facility.

These beds do not include operation theaters, delivery rooms, recovery areas, Emergency room.

ICU, CCU and Neonatal ICU are separate entities and are not included here

- a. At least 15 Medical beds ***Mandatory** **Yes** **No**
- b. At least 10 Surgical beds ***Mandatory** **Yes** **No**
- c. Remaining beds may be distributed as required.

Note for the convener/member: Parameters labeled “Mandatory” must be marked as ‘Yes’ or ‘No’.
Failure to achieve mandatory field will automatically disqualify the application for the registration.

25.1 Essential Hospital Facilities

Total Marks – 95;

Minimum Required – 71.25

Essential hospital facilities as listed below

(a) **Out-patient Department**

(16 - Marks, Minimum require - 12)

	Points	Obtained
(i) Resuscitation area with facilities.	2	_____
(ii) 15 Separate OPD rooms for specialties as defined	5	_____

Medicine & Surgery, Pediatrics require 2 rooms each - minor can share on alternate days

(iii) Five designated areas for teaching medical students.	5	_____
(iv) Adequate sanitation.	1	_____
(v) Basic instruments according to different specialties.	1	_____
(vi) Adequate circulation area and waiting area	1	_____
(vii) Provision of wheel chairs and stretchers.	1	_____

Total Marks for this Section

(Marks - 16; Minimum Required – 12) - **Total Marks obtained** _____/12

(b) **In-patient Department**

Medicine (Marks-1.5)

	Points	Obtained
• Equipment (as per X-Table given below)	1.5	_____

X-Table for the equipment Department of Medicine

	MEDICINE	Min Required Quantity For 100 Students	Deficiency	Remarks Working/ not working
1.	Dc defibrillator	1		

2.	ECG machine (Trippal Channel)	2		
3.	Video Endoscopic System with upper and lower sets	1		
5.	Trolley for Endoscopes (Pak made)	1		
6.	Echo Cardiography 2D with color doppler	1		
7.	ETT machine	1		
8.	Nebulizer complete	4		
9	BP Apparatus	10		
10	Stethoscope	10		
11	Pulse oximeter	4		
12	Glucometer	6		
13	Cardiac monitor	2		
14	Thermometers	10		
15	Torch	3		
16	Measuring tape	3		
17	Hammer	4		
18	Tuning Forks 128Hz	2		
19	Examination Couch	5		

	DERMATOLOGY	Min Required Quantity For 100 Students	Deficiency	Remarks Working/ not working
1.	Electrocautery machine	3		
2.	Minifying glass with fluorescent lamp	15		
3.	Wood lamps	3		
4.	PUVA machine			
5.	UVB machine			
6.	Liquid nitrogen cylinder for cryo	3		
7.	Microscope with accessories	1		
8.	Biopsy set	6		
9.	Diathermy machine	1		
10.	Sphygmomanometer	6		

Total Marks for this Section

(Marks – 1.5; Minimum Required – 1.125) - **Total Marks obtained** _____/1.5

Surgery (Marks-1.5)

	Points	Obtained
• Equipment (as per X-Table given below)	1.5	_____

X-Table for the equipment Department of Surgery

	Surgery	Min Required Quantity For 100 Students	Deficiency	Remarks Working/ not working
1	Basic standard surgical sets	8		
2	Thoracic surgical set	1		
3	Vascular set	1		
4	Plastic surg set	1		
5	Paed surg sets	1		
6	Surg diathermy (uni and bipolar)	2		
7	Harmonic/ligasure			
8	Fibreoptic colonoscope (diagnostic & therapeutic) / Flexible sigmoidoscope	2		
9	Rigid sigmoidoscope and proctoscope	2		
10	Laparoscopic surgical set complete	2		
11	Microsurgical instrument set	1		
12	Transurethral Resection of prostate Resectoscopic set	1		
13	Cystoscope(Diagnostic & Therapeutic)	2		
14	Fibreoptic oesophagoscope/gastroscope	1		
15	Fibreoptic Bronchoscope	1		
16	Portable x-ray machine, operation table and radiographic film cassette facilities e.g for per operative cholangiogram. Image intensifier with C-Arm and double monitors	1		
17	Suction machines	3		
18	Defibrillators	1		

Total Marks for this Section

(Marks – 1.5; Minimum Required – 1.125) - **Total Marks obtained** _____/1.5

OBS & GYNAE (Marks-01)

Points

Obtained

- Equipment (as per X-proforma below)

01

Equipment Department of Obs & Gynae

	OBS & GYNAE	Min Required Quantity For 301 to 350 Students	Deficiency	Remarks Working/ Not Working
1.	Ultrasound with linear,vaginal,section probes and puncture	4		
2.	Hysteroscope	1		
3.	Colposcope	1		
4.	Laposcopic surgery set with camera & monitors	2		
5.	Delivery table			
6.	Examination table	10		
7.	Sphygmomanometer (manual)	3		
8.	Dinnamap	24		
9.	Pulse oximeter	3		
10.	Baby weighing scale	6		
11.	Pinnard stethoscopes /Fetoscope	10		
12.	Instrument Sterilizer	4		
13.	Sonicaid	2		
14.	CTG Machine	10		
15.	Neonatal resuscitation trolley & heater	10		
16.	Disposable delivery sets	12		
17.	Cuskos Speculums	20		
18.	Adult ventilator bag & mask	3		
19.	Sims speculum	20		
20.	Perineal/vaginal/cervical repair sets	20		
21.	Caesarian section sets	6		
22.	Dilatation & evacuation sets	6		
23.	Manual vaccum aspirator	4		
24.	Vaccum ventose cup	6		
25.	Outlet forceps	6		
26.	Infant laryngoscope with spare bulbs	6		
27.	Suction Machines	6		
28.	Teaching dummy & pelvis	5		
29.	Dummy for pelvic examination	2		
30.	Adequate equipments for family planning			

	BASIC SURGERY SETS IN MAIN OPERATION THEATRE			
1.	Stainless steel box, 25 x 10 x 5x5 cm			
2.	Sterilizer boiling type			
3.	Scalpel Handle, No 4.			
4.	May-hegar needle holder, 18 cm			
5.	Surgical scissor, Mayo curved 14 cm			
6.	Surgical dissecting scissors, metzembaum, curved, 14 cm			
7.	Farabeuf retractor, short			
8.	Artery forceps, Halstead,no teeth, curve, 12 cm			
9.	Kocher forceps, with teeth, straight, hemostatic, 14 cm			
10.	Probe, 14,5 cm			
11.	Dissecting forceps with teeth 14 cm			
12.	Dissecting forceps no teeth 14 cm			
13.	Haemostatic forceps (chaput) 14 cm			
14.	Haemostatic forceps(collin), 16 cm			
15.	Towel clips(backaus) 10cm			
16.	Galipot , 8 cm			
	EQUIPMENT OUT PATIENT CONSULTATON/ MEDICINE			
1.	Diagnostics			
2.	Stethoscope, adult			
3.	Stethoscope, fetal			
4.	Sphygmomanometer			
5.	Thermometer, oral/rectal/armpit			
6.	Tongue depressor			
7.	Light source, Battery tuype			
8.	Tape measure, flexible type			
9.	Vision testing chart, snellen alphabet/illiterate			
10.	Hammer, reflex testing, solid, rubber head			
11.	Head mirror, adjustable, head band			
12.	Mirror, larygeal set			
13.	Otoscope set basic for clinic			
14.	Pelvimeter, Collyer, external			
15.	Speculum, nasal(child/adult)			
16.	Scale,spring, ,baby,child, adult 5 kg capacity			
17.	Scale, adult			
18.	Examination table			
19.	Forceps,splinter/epilation spring type			
20.	Scissors, surgical straight (145 mm)			
21.	Touniquet			

22.	Splints leg and arm			
23.	Reusable Rubber gloves			
24.	Disposable gloves			
25.	Catheters, rubber			
26.	Emergency			
27.	Stretcher, folding type			
28.	Ambu bags, infant adult with mask			
29.	Laryngoscope			
30.	Speculum, nasal, child size			
31.	Forceps,splinter/epilation, spring type			
32.	Suction machine(foot electrically operated)			
33.	Syringes and needles			
34.	Examination gloves,reusable			
35.	Optional			
36.	Oropharyngeal airway			
37.	Endotracheal tube with cuffs(8 mm and 10 mm)			
38.	Intubating forceps(Magill)			
39.	Endotracheal tube connectors (3 of each tube size			

Total Marks for this Section

(Marks - 1; Minimum Required – 0.75) - **Total Marks obtained** _____/1

PAEDIATRICS (Marks-01)

	Points	Obtained
• Equipment (as per X-Table given below)	01	_____

X-Table for the equipment Department of Paediatrics

	PAEDIATRICS	Min Required Quantity For 100 Students	Deficiency	Remarks Working/ Not Working
1.	Weighing scales older children infant neonate	1		
2.	Height/length measuring scale	1		
3.	Ultrasonic Nebulizer	2		
4.	Infant Ventilator	1		
5.	Neonatal Ventilator	1		
6.	Pulse Oximeter	1		

7.	Infusion Pump	3		
8.	Monitors	1		
9.	Transport incubators	1		
10.	Neonatal Resuscitator	1		
11.	Low Grade Suction Apparatus	1		
12.	Resucitator,Infant/Child>manual	1		
13.	Suction machine,dual operation with tubes.	1		
14.	Otoscope,with infant diagnostic head	2		
15.	Forceps,splinter/repilation,spring type	2		
16.	Speculum,nasal,child size	2		
17.	Scale infant	1		
18.	Height measuring unit,infant	1		
19.	Thermometer,armpit	6		
20.	BP Apparatus (infant , child , newborn)	5		
21.	Radiant warmer newborn	1		

Total Marks for this Section

(Marks - 1; Minimum Required – 0.75) - **Total Marks obtained** _____/1

(b) Hospital Pharmacy (02 Marks)

	Points	Obtained
(i) Both for indoor and outdoor patients.	01	_____
(ii) Trained and qualified pharmacists.	01	_____

Total Marks for this Section

(Marks - 2; Minimum Required – 1.5) - **Total Marks obtained** _____/2

(c) Accident & Emergency Department

(08 – Marks, Minimum Required 6)

	Points	Obtained
(i) At least 10 beds	01	_____

(ii)	At least 2 beds with monitoring facilities.	01	_____
(iii)	Minor OT.	01	_____
(iv)	Pharmacy in Emergency Area	01	_____
(v)	Fully Equipped Emergency OT	01	_____
(vi)	Facilities for resuscitation esp. Defibrillator.	01	_____
(vii)	At least 1 Cubicle for patients with central oxygen and suction and monitoring facilities. (Essential)	01	_____
(viii)	One Anesthesia machine with ventilator.	01	_____

Total Marks for this Section

(Marks - 8; Minimum Required – 6) - **Total Marks obtained** _____/8

(d) Operating Rooms (18 - Marks, Minimum required – 13.5)

Note: The operation theater for general surgery and allied should be separate.

		Points	Obtained
(i)	Five fully equipped operating rooms. (02 marks each)	05	_____
(ii)	Appropriately furnished Pre-anesthesia area.	01	_____
(iii)	Recovery area with central oxygen and suction and monitoring facilities.	02	_____
(iv)	Monitoring facilities in theatre	01	_____
(v)	One Image intensifier	01	_____
(vi)	Facilities for resuscitation	01	_____
(vii)	Five Anesthesia machines with ventilators	05	_____
(viii)	Diathermy machines in each theatre, both mono polar and bipolar	01	_____
(ix)	Adequate OT Waste disposal method	01	_____

Total Marks for this Section

(Marks - 18; Minimum Required – 13.5) - **Total Marks obtained** _____/18

(e) Critical care beds (06) with isolation facilities as a part of intensive care, coronary care and neonatal care & HDU (09 Marks)

Fully equipped (including ventilators and motorized beds **and isolation facilities**)

	Points	Obtained
(i) Ten Medical ICU beds (Essential)	03	_____
(ii) Ten Surgical ICU beds (Mandatory)	03	_____
(iii) Ten Separate Pediatric & Neonatal intensive care beds	02	_____
(iv) Implementation of sanitation & isolation protocols	01	_____

Total Marks for this Section

(Marks - 9; Minimum Required – 6.75) - **Total Marks obtained** _____/9

(f) Central Sterilization and Store Department. (09 Marks)

	Points	Obtained
(i) Instrument Washing area	01	_____
(ii) Linin Washing area	01	_____
(iii) One Washer disinfectant	01	_____
(iv) Two Steam Autoclaves with 134 C Temp. 500 ltrs.	01	_____
(v) One Ethylene dioxide/Formaldehyde gas sterilizer	01	_____
(vi) Sealing Machines	01	_____
(vii) Chemical Sterilization facilities	01	_____
(viii) Storage & Distribution Counter	01	_____
(ix) Separate path for collection of dirty linin and instruments	01	_____

Total Marks for this Section

(Marks - 9; Minimum Required – 6.75) - **Total Marks obtained** _____/9

(g) Radiology Services with all imaging modalities. (11 Marks)

		Points	Obtained
(i) X-ray Machines (Marks-02)			
(a)	500 mA four Fluoroscopy/Image Intensifier	0.5	_____
(b)	300 mA one Stationary Bucky Table	0.5	_____
(c)	300 mA one Stationary Bucky Stand	0.5	_____
(d)	100 mA one Portable	0.5	_____
(ii) Ultrasound Machines (Marks-02)			
(a)	3.5 mHz two probe Gray Scale	0.5	_____
(b)	3.5 mHz two probe portable Gray Scale	0.5	_____
(c)	one Color Doppler Multi frequency probes	0.5	_____
(d)	two Biopsy probes	0.5	_____
Other Equipment's			
(i)	CT scan (4/16/64 – mark accordingly)	1.5	_____
(ii)	MRI scan 1.5 Tesla	1.5	_____
(iii)	One Mammography	0.5	_____
(iv)	OPG	0.5	_____
(v)	Angiography Suites	01	_____
(vi)	PACS (picture archiving and communication system)	0.5	_____
(vii)	Computed/Digital radiography	0.5	_____
(viii)	Safety Equipment	01	_____
	i. Three Lead Aprons		
	ii. One TLD		

- iii. Four Lead Shield/Partitions
- iv. Film Badge/Radiation detector & thyroid shields

Total Marks for this Section

(Marks - 11; Minimum Required – 8.25) - **Total Marks obtained** _____/11

(h) Hospital - Laboratory Services (Hematology, Histopathology, Microbiology, Chemical Pathology and Blood Bank). (11 marks)

	Points	Obtained
(i) Hematology (Marks 2.5)		
Instruments	02	_____
(a) One 3/5 part automated differential counter		
(b) Two Microscopes 1 with teaching head		
(c) Five_Neubauer Chambers		
(d) Basic Staining Facilities inc Reticulocytes		
(e) One Fridge to keep samples		
(f) plus >300 tests in 30 days)	0.5	_____
(ii) Blood Bank (Marks 2)		
Instruments	01	_____
(a) One Serofuge		
(b) One Agglutination Viewer		
(c) One Blood Bank Fridge		
(d) One Microscope and One Water bath/Heat Block		
(e) One Platelet rotator with incubator		
(f) One -30 C Freezer for storage and		
(g) >30 units of blood provided per month	01	_____

(iii) Chemical pathology (Marks 5)

(a)	One Automated chemistry analyzer	01	_____
(b)	One Immuno-assay analyzer	01	_____
(c)	One Refractometer	0.5	_____
(d)	One Ion selective electrode	0.5	_____
(e)	One Blood gas analyzer (Either in Deptt. Or ICU)	01	_____
(f)	One Fridge and One minus 80 degree freezer for lab	0.5	_____
(g)	Number of Tests > 1000 per month	0.5	_____

(iv) Microbiology (Marks 1.5)

	Equipment	01	_____
(a)	One Incubator 37 C		
(b)	Basic Staining facilities		
(c)	One Fridge		
(d)	Two Microscope with teaching head		
(e)	Safety Hood		
(f)	Lab Reports more than 150/month	0.5	_____

Total Marks for this Section

(Marks - 11; Minimum Required – 8.25) - **Total Marks obtained** _____/11

25.2 Day Care Surgery Facilities.

(1 Marks) Marks Obtained _____

Total Marks for this Section

(Marks - 1; Minimum Required – 0.75) - **Total Marks obtained** _____/1

25.3 Proper Waste Disposal System (Incinerators/others)

(5 Marks)

Marks Obtained _____

	Points	Obtained
i. Separation of sharps at the point of use	01	_____
ii. Separation of infectious from non-infectious Waste at the point of use	01	_____
iii. Mechanism in place for collection of waste from point of use to central waste area	01	_____
iv. Personal protection equipment for waste handles Waste incineration / safe disposal equipment or	01	_____
v. Contract with registered medical waste disposal Company	01	_____

Total Marks for this Section

(Marks - 5; Minimum Required – 3.75) - **Total Marks obtained** _____/5

26.1 FACULTY AND STAFF REQUIREMENT FOR MBBS (CLINICAL SCIENCES)

Total Marks - 120; Minimum Required – 90

Note for Convener: The academic staff must be physically present in the college / hospital /on duty for minimum of 6 hours every working day, Any duration less than 6 hours per day is considered part-time faculty and as such will be credited ZERO score.

***Directions:**

- i. Report of PM&DC regarding data **Verified / Non-Verified / In-Complete**
- ii. The College/Hospital must provide the records, on demand, including but not limited to the Attendance register of the faculty, financial record related to their salary payments, Faculty duty rosters and evidence of presence of all the faculty members in College/Hospital 6 hours per day accordingly with appropriate evidence manual/electronic, duty roster, salary disbursement etc. appropriately signed by Principal and Director Finance
- iii. The Lead Supervisor of Clinical Sciences will fill this data related to the faculty presence after taking account of – the attendance record register / electronic attendance record, duty roster of the faculty and validation of presence of appropriate person, at appropriate place, at appropriate time and cross validating them will financial data (OPD receipts, hospital revenue etc.), operation lists, OPD and ward round register and evidence of faculty with patients by any other means.
- iv. Convener will also inspect and consider the salary disbursement to the faculty members to satisfy himself about the continued attachment of the faculty members to the college.
- v. The convener shall satisfy himself that faculty members are on duty and are physically present in the college/Hospital premises at least 6 hours per day by whatever means deemed appropriate by the convener.

	Department	Designation	Staff Required for Upto 100 Admissions	Marks	Marks Given by the inspector
1.	*General Medicine 800 Teaching Hours [300 Theory + 500 Clinical)	Professor	2	2.5+2.5=5	
		Associate Professor	2	1.75+1.75=3.5	
		Asstt. Professor	2	1.5+1.5=3	
2.	*General Surgery 800 Teaching Hours [300 Theory + 500 Clinical)	Professor	2	2.5+2.5=5	
		Associate Professor	2	1.75+1.75=3.5	
		Asstt. Professor	2	1.5+1.5=3	

3.	*Obst. & Gynae 06 Faculty Members with at least 01 Professor [300 teaching hours]	Professor	2	2.5+2.5=5	
		Associate Professor	2	1.75+1.75=3.5	
		Asst. Professor	2	1.5+1.5=3	
4.	*Eye [100 teaching hours]	Professor	1	3	
		Associate	1	1.5	
		Asst. Professor	1	1.5	
5.	*E.N.T [100 teaching hours]	Professor	1	3	
		Associate	1	1.5	
		Asst. Professor	1	1.5	
6.	*Paediatric [300 teaching hours]	Professor	1	3	
		Assoc. Prof.	1	1.5	
		Asst. Professor	1	1.5	
7.	Orthopedics	Professor	1	3	
		Assoc. Prof.	1	1.5	
		Asstt. Professor	1	1.5	
8.	*Psychiatry [100 teaching hours]	Professor	1	3	
		Associate Prof.	1	1.5	
		Asst. Prof.	1	1.5	
9.	*Dermatology	Professor	1	3	
		Associate Prof.	1	1.5	
		Asstt. Prof.	1	1.5	
10	Selected Medical Allied specialty 1	Professor	1	3	
		Associate Professor	1	1.5	
		Assistant Professor	1	1.5	

11	Selected Medical Allied specialty 2	Professor	1	3	
		Associate Professor	1	1.5	
		Assistant Professor	1	1.5	
12	Selected Medical Allied specialty 3	Professor	1	3	
		Associate Professor	1	1.5	
		Assistant Professor	1	1.5	
13	Selected Surgery specialty 1	Professor	1	3	
		Associate Professor	1	1.5	
		Assistant Professor	1	1.5	
14	Selected Surgery specialty 2	Professor	1	3	
		Associate Professor	1	1.5	
		Assistant Professor	1	1.5	
15	Accident & Emergency Department	Professor/Sr. Consultant	2	2+2=4	
		Assoc. Professor / Consultant	2	1.25+1.25=2.5	
		Asstt. Professor / Jr. Consultant	1	1	
16	Anesthesia	Professor	1	3	
		Associate Professor	1	1.5	
		Assistant Professor	1	1.5	
17	Radiology	Professor	1	3	
		Associate Professor	1	1.5	
		Assistant Professor	1	1.5	
Total			123	120	

Total Marks for this Section

1-Note for the Convener/member:

Failure to achieve minimum required marks, in this section 26.1 (Human Resource) will disqualify the application for registration.

2-Note for Convener: The academic staff must be physically present in the college / hospital /on duty for minimum of 6 hours every working day, Any duration less than 6 hours per day is considered part-time faculty and as such will be credited ZERO score.

(Marks - 120; Minimum Required – 90) - **Total Marks obtained** _____/120

27.1 Ancillary Staff

Recommendations for ancillary staff in the hospital for 100 MBBS admissions from surgery and medicine shall be available as per need of workload.

1. Medical record officer 01 (01 mark)	4. Nutritionist (01) (01 mark)
2. Statistician 1 / 100 intake (01 marks)	
3. Photographer 1 / 100 intake (1 mark)	
(1) Minor OT staff in casualty department (Mandatory)	
(2) Blood bank staff with 24 hour service (Mandatory)	

Total Marks for this Section

(Marks - 4; Minimum Required – 3) - **Total Marks obtained** _____/4

Grand Total Credit points _____/1000 - **Pass marks – 750**

For Convener:

Is there any section labelled “Mandatory” is circled “NO”? Please enumerate.

Is there any section labelled “Essential” is circled “NO”? Please enumerate.

Special comments

Date _____

Name & Signature of Convener _____

FOR OFFICIAL USE ONLY

1. Have all the mandatory requirements as given at Serial No.10 to No. 18 are fulfilled?

Yes **No**

Note: If not, please encircle the concerned section.

Section 10: Legal

Section 11: Infrastructure Requirements

Section 12: Financial Status

Section 13: Funding Authority

Section 14: Audit Authority

Section 15: Guarantor

Section 16: Governance Structure

Section 17: Admission Criteria

Section 18: Academics

2. Have all the sections labelled as “Mandatory” in this proforma are all present and functional?

Yes **No**

3. Have all the sections labelled as “Essential” in this proforma are all present and functional?

Yes **No**

Note: If not, please mention the concerned section(s) serially.

Name: _____

Signatures: _____

Date: _____

Sr No.	Spot	Scoring Points	Min. Req	Score by Inspectors	Min. Marks obtained	
10	Legal	00	00	Mandatory	Y/N	
11	Infrastructure Requirement	00	00	Mandatory	Y/N	
12-15	Financial	00	00	Mandatory	Y/N	
16-18	Academics + Governance structure	00	00	Mandatory	Y/N	
19	Infrastructure College	210	157.5		Y/N	
20	Faculty Basic Sciences	141	105.75		Y/N	
21	Specialty wise Teaching Bed distribution	150	525	112.5	393.75	Y/N
22	Hospital faculty offices	90		67.5		
23	OPD patients & Surgical procedures Carried Out in Teaching Hospitals	120		90		
24	Bed Occupancy in Teaching Hospitals	70		52.5		
25	Essential Hospital facilities	95		71.25		
26	Faculty Clinical Sciences	120	90		Y/N	
27	Ancillary Staff	4	3		-	
	Total	1000	750			

Name: _____ Signatures: _____

Date: _____