

Government of Pakistan
Ministry of Health

Islamabad, the 29th September, 2007

NOTIFICATION

S.R.O. (1)/2007.-In exercise of the powers conferred by sub-section (1) of section 33 of the Pakistan Medical and Dental Council Ordinance, 1962(XXXII of 1962), the Council, with the previous sanction of the Federal Government, is pleased to make the following regulations, namely:-

PART-I
Preliminary

1.Short title and commencement.- (1)These regulations may be called the Medical and Dental Council Regulations, 2007.

(2)They shall come into force at once.

2.Definitions.-(1)In these regulations, unless there is anything repugnant in the subject or context,-

- (a) “Executive Committee” means the Executive Committee constituted under clause (b) of sub-section (1) of section 9 of the Ordinance;
- (b) “Inspector” means a medical or dental Inspector appointed under section 21 of the Ordinance;
- (c) “ministerial staff” includes superintendents, assistants, accountants, stenographers, clerks, typist and other servants, appointed under clause (d) of sub-section (1) of section 9 of the Ordinance;
- (d) “Quorum” of the Council shall be as specified in sub-section (2) of section 8 of the Ordinance;
- (e) “Ordinance” means the Medical and Dental Council Ordinance 1962 (XXXII of 1962);

(f) “President” means the President of the Council elected under sub-section (2) of section 3 of the Ordinance; and

(g) “Registrar” means the Registrar appointed under clause(c) of sub-section (1) of section 9 of the Ordinance.

(2)The expressions used but not defined herein above shall have the same meanings as are assigned to them under the Ordinance.

3. **Head office.**-The head office of the Council shall be situated in Islamabad.

PART-II

SUMMONING AND HOLDING OF MEETING OF THE COUNCIL AND THE TIME AND PLACE WHERE SUCH MEETINGS ARE TO BE HELD.

4.**Meeting of Council.**-Meeting of the Council shall be held at Islamabad or at such other place as the Executive Committee may, from time to time, decide and on such dates as may be fixed by the Council:

Provided that the President,-

- (i) may call an urgent meeting at any time on seven days’ notice to deal with urgent matters requiring the attention of the Council; and
- (ii) shall call a special meeting on fifteen days’ notice if he receives a requisition in writing signed by not less than one third of the total members of the Council containing the purpose other than that mentioned in the first proviso to clause(b) of sub-regulation (1) of regulation 7, for which they desire the meeting to be called and such purpose being within the scope of the Council functions.

5. Notice.- The notice of every meeting, other than a urgent meeting called under the proviso(i) to regulation 4 , shall be dispatched by the Registrar to each member of the Council not less than ten days before the date of the meeting.

6. Agenda. (1)The Registrar shall issue with the notice of the meeting an agenda containing the business to be brought before the meeting, the details of all motions to be moved of which notice in writing has previously reached him and the names of the movers.

(2)A member who wishes to move any motion not included in the agenda or an amendment to any item so included shall give notice thereof to the Registrar not less than ten clear days before the date of the meeting.

(3)The Registrar shall, not less than ten clear days before the date of the meeting and in the case of a special or an urgent meeting seven clear days before the date of the meeting issue a complete agenda showing the business to be brought before the meeting. The Council may permit discussions on supplementary agenda brought forth by the Registrar.

(4)A member who wishes to move an amendment to any item included in the complete agenda, but not included in the agenda issued under sub-regulation (1), shall give notice thereof to the Registrar not less than three clear days before the date of the meeting.

(5)The Registrar shall, if time permits, cause a list of all amendments of which notice has been given under sub-regulation (4) to be made available for the use of every member:

Provided that the President may allow a motion to be discussed at a meeting notwithstanding the fact that notice was received too late to admit it in compliance with this regulation:

Provided further that nothing in this regulation shall operate to prevent the reference by the President of any matter to the Council at a meeting or at a meeting following immediately or too soon after the meeting of the Executive Committee for want of the normal notice required under this regulation.

7.Motion.-(1) A motion shall not be admissible if,-

- (a) the matter to which it relates is not within the scope of the functions of the Council;
- (b) it raises substantially the same question as motion or amendment which has been moved or withdrawn with the leave of the Council within one year of the date of the meeting at which it is designated to be moved:

Provided that such a motion may be admitted at a special meeting of the Council convened for the purpose on the requisition of not less than two-third of the members of the Council:

Provided further that nothing in this regulation shall operate to prohibit the further discussion of any matter referred to the Council by the Federal Government in exercise of any of its functions under the Ordinance;

- (c) it raises or does not clearly and precisely express substantially one definite issue; or
- (d) it contains arguments, inferences, ironical expressions or defamatory statements.

(2)The President may disallow any motion which, in his opinion, is inadmissible:

Provided that if a motion can be rendered admissible by amendment, the President may admit it in an amended form.

(3)When the President disallows or amends a motion, the Registrar shall inform the member who gave notice of the motion of the order of disallowance or, as the case may be, of the amended form in which the motion has been admitted.

PART-III

CONDUCT OF BUSINESS AT MEETING OF THE COUNCIL

8.Meeting.- (1) Every meeting of the Council shall be presided over by the President or, if he is absent, by the Vice-President or, if both the President and the Vice-

President are absent, by a Chairman to be elected by the members present from amongst themselves for that particular meeting only.

(2) All references in this part to the President shall be construed as references to the person for the time being presiding over the meeting.

9. Quorum.-If, at the time appointed for a meeting, a quorum is not present, the meeting shall not commence until a quorum is present, and if a quorum is not present on the expiration of twenty minutes from the time appointed for the meeting or during the course of any meeting, the meeting shall stand adjourned to such future time and date as the President may determine:

Provided that the President may decide that members present may discuss the agenda for the meeting and the informal conclusions reached in their discussions shall be laid before the Council at its next meeting but no action shall be taken on those conclusions unless they are formally approved by the Council at a meeting at which a quorum is present.

10. Meeting under regulation.-At a meeting called by the President under any proviso to regulation 4 only the subject or subjects for the consideration of which the meeting has been called shall be discussed.

11. Voting.-(1) Every matter to be determined by the Council shall be determined on a motion moved by a member and put to the Council by the President.

(2) Voting shall be by show of hands or by division or by ballot if a simple majority of members present and voting so desire.

(3) The President shall determine the method of taking votes by division.

(4) The results of the vote shall be announced by the President and shall not be challenged.

(5) In the event of any equality of votes the President shall have a second or a casting vote, as the case may be.

12. Identical motion.-When motions identical in purport stand in the names of two or more members, the President shall decide whose motion shall be moved and the other motion or motions thereupon shall be deemed to be withdrawn.

13. Motion to be seconded.-(1)Every motion or amendment shall be seconded otherwise it shall be deemed to have been withdrawn.

(2)When a motion has been seconded, it shall be stated from the chair.

(3)When a motion has been thus stated, it may be discussed as a question to be resolved either in the affirmative or in the negative or any member may, subject to regulations, move an amendment to the motion:

Provided that the President shall not allow such an amendment to be moved which, if moved, as a substantive motion would have been inadmissible under these regulations.

14. Scope of Amendment.-(1)An amendment must be relevant to and within the scope of the motion to which it is proposed.

(2)The President shall not allow an amendment to be moved which has merely the effect of a negative vote.

(3)The President may refuse to allow an amendment, which in his opinion is frivolous.

15. Amendment.-A motion may be amended by the,-

- (a) omission, insertion or addition of words ;or
- (b) substitution of words for any of the original words.

16. Debate.- (1)When a motion or amendment is under debate , no proposal with reference thereto shall be made other than,-

- (a) an amendment of the motion or of the amendment, as the case may be;
- (b) a motion for the adjournment of the debate on the motion or amendment either to a specified date and hour or *sine die*;
- (c) a motion for closure, namely a motion that the question be now put; and
- (d) a motion that the Council instead of proceeding to deal with the motion do pass to the next item on the agenda:

Provided that no such motion or amendment shall be moved to interrupt a speech:

Provided further that no motion of the nature referred to in clauses (b), (c) and (d), shall be moved or seconded by a member who has already spoken on that question at the meeting;

Provided also that no motion referred to in clauses(c) and (d) shall be moved without a speech for a duration to be fixed by the president.

(2)It shall be in the discretion of the President to put or refuse to put to the Council a proposal of the nature referred to in clause (b) of sub-regulation (1).

(3)Unless the President is of opinion that a motion for closure is an abuse of the right of reasonable debate, he shall forthwith put a motion that the question be now put, and if that motion is carried, the substantive motion or amendment under debate shall be put forthwith:

Provided that the President may allow the mover of the substantive motion to exercise his right of reply before the substantive motion under debate is put within the time specified by the President.

17.Adjournment of debate.-A proposal to adjourn the debate to a specified date and hour may be made at any time provided that it shall not interrupt a speech, but it shall be the discretion of the President to put or refuse to put such a proposal to the Council.

18.Grant of leave.-A motion or an amendment which has been moved and seconded shall not be withdrawn save with the leave of the Council which shall not be deemed to be granted if any member present at the meeting dissents from the granting of leave.

19.Speak on motion.- When a motion has been moved and seconded, members other than the mover and the seconder may speak on the motion in such order and such direction as the President may direct:

Provided that the seconder of a motion or an amendment may, with the permission of the President, confine himself to seconding the motion or amendment, as the case may be, and speak thereon at any subsequent stage of the debate for a time prescribed by the President.

20.Role of President.-During the meeting the President may at any time make any objection or suggestion or give information to elucidate any point to help the members in the discussion.

21.Right of reply.-(1)The mover of an original motion, and, if permitted by the President, the mover of any amendment, shall be entitled to a right of final reply and no other member shall speak more than once in any debate, except with the permission of

the President for the purpose of making a personal explanation or of putting a question to the member addressing the Council:

Provided that any member, at any stage of the debate may rise on a point of order, but no speech shall be allowed on that point:

Provided further that a member who has spoken on a motion may speak again on an amendment subsequently moved to the motion.

(2)No member shall, save with the permission of the President, speak for more than five minutes:

Provided that the mover of a motion when moving the same may speak for ten minutes.

(3)A speech shall be strictly confined to the subject matter of the motion of amendment on which it is made.

(4)Any motion or amendment standing in the name of a member who is absent from the meeting or unwilling to move it may be brought forward by another member with the permission of the President.

22.Speech.-(1)A member desiring to make any observation on the matter before the Council shall speak from his place, shall rise when he speaks and shall address the President

(2)If at any time the President rises any member speaking shall immediately resume his seat.

23.Right to speak.-No member shall be heard except upon the business before the Council.

24.Method to take up amendments.-(1)When an amendment to any motion is moved and seconded or when two or more such amendments are moved and seconded the President shall before taking the sense of the Council thereon, state or read to the Council the text of the original motion and of the amendment or amendments proposed.

(2)An amendment to a motion shall be put to the vote first.

(3)If there be more than one amendment to a motion the President shall decide in what order the amendments shall be taken.

25.Division of motion.- When any motion involving several points has been discussed, it shall be in the discretion of the President to divide the motion and put each or any point separately to the vote as he may think fit.

26.Adjournment of meeting.- (1)The President may at any time adjourn any meeting to any future day or to any hour of the same day.

(2)Whenever a meeting is adjourned to a future day, the Registrar shall send a notice of the adjournment to every member who was not present at the meeting.

(3)When a meeting has been adjourned to a future day, the President may change such day to any other day and the Registrar shall send written notice of the change to each member.

(4)At the adjourned meeting any motion standing from the original meeting shall, unless the President otherwise directs, take precedence over other matters on the agenda paper.

(5)At the beginning of the meeting or after the conclusion of the debate on a particular item but before the motion is put, the President may, on his own motion or at the request of a member, change the order of business on the agenda.

(6)Save with the permission of the President, a matter which was not included on the agenda of the original meeting shall not be discussed at an adjourned meeting.

(7)The same quorum shall be necessary for an adjourned meeting as for an ordinary meeting.

27.Point of order.-(1)The President shall decide any point of order which arises and his decision shall be final.

(2)If any question of procedure with regard to the conduct of the meeting arises in respect of a matter for which these regulations make no provision, the President shall decide the same and his decision shall be final.

28.Press and visitors.-(1)Four representatives of the Press and other visitors, not exceeding four at a time, may be admitted to the meetings at the discretion of the President on grant of permits from the Registrar.

(2)The press representatives shall be required to obtain the previous approval of the Registrar to the publication of any report or reports of proceedings.

(3)The President may at any time ask all visitors, including the representatives of the press, to withdraw from the meeting.

PART-IV

MODE OF APPOINTMENT OF THE EXECUTIVE COMMITTEE, THE SUMMONING AND HOLDING OF MEETING AND THE CONDUCT OF BUSINESS THEREAT

29.Election of the member of Executive Committee.-Five members of the Executive Committee to be elected by the Council under sub-section (1) of section 10 shall be elected by all the members of the Council present and voting together.

30.Meetings of the Executive Committee.-The meetings of the Executive Committee shall be governed by the regulations applicable to the meetings of the Council.

31.Quorum.-(1)If at the time appointed for a meeting a quorum is not present, the meeting shall not commence until a quorum is present and if a quorum is not present on the expiration of thirty minutes from the time appointed for the meeting or during the course of any meeting, the meeting shall stand adjourned to such future date and time as the President may determine:

Provided that the President may decide that the members present may discuss the agenda for the meeting and the informal conclusions reached in their discussions shall be laid before the Executive Committee at its next meeting but no action shall be taken on those conclusions until they are formally approved by the Executive Committee at a meeting at which a quorum is present.

(2)A quorum of the meeting of Executive Committee shall consist of the President or the Vice-President and two other members.

32.Term of office.-The term of office of an elected member of the Executive Committee shall be two years or until the appointment of the new member, whichever is longer. A member shall be eligible for re-election, however not for more than two consecutive terms.

33.Vacancy.-In the case of a vacancy, which may occur during the period when the council is not in session, the President, with the permission of the Executive

Committee may co-opt a member of the Council to fill the vacancy until the next meeting of the Council.

34.President to invite.-The President may invite a member of the Council or any subject specialist, not being a member of the Executive Committee, to attend any meeting of the Executive Committee. Any member so invited shall be free to participate in the discussions in the Executive Committee but shall not function as a member whether by way of voting or otherwise. The Executive Committee shall ordinarily meet within a week before the meeting of the Council and at such other times and at such places as the President may determine.

35.Notice for agenda.-Notice and agenda of meetings of the Executive Committee shall ordinarily be given seven days before the meeting or as decided by the President.

36.Report.-The Executive Committee shall consider and report on any subject referred to it by the Council or by the President and may, with the sanction of the President, direct the printing and circulation of the report among members of the Council.

PART-V

THE MODE OF APPOINTMENT OF OTHER COMMITTEES AND THE CONDUCT OF THE BUSINESS AT SUCH COMMITTEES.

37.Committee.- The Council may at any time, on the passing of a motion to this effect, appoint a committee consisting of any number of its members or resolve itself into a committee for the consideration of any business.

38.Appointment of the committee.-(1)A member may, at any time without notice move that a committee of the Council be appointed or that the Council resolve itself into a committee.

(2)A motion under sub-regulation (1) shall define the functions of the Committee and the number of members to serve on it.

(3)Any member may, without notice, move an amendment to such a motion proposing that the functions or the number of members of the committee be enhanced or reduced.

(4) If a motion for the appointment of a committee is passed, the mover shall name the members to serve as members of the committee and any member may then move an amendment proposing that other members be named in addition to serve as members of the committee to be appointed.

(5) If the number of the members proposed as members of the Committee does not exceed the total number of members to form the committee, the members so proposed shall be appointed as members of the Committee. If the number of the members so proposed exceed the total number of members forming the committee, a ballot shall be taken and members shall be appointed in descending order of the votes that have been given until the requisite numbers of members have been appointed.

39. Quorum.-The quorum for a committee appointed by the Council shall be determined at the time of the appointment of the Committee and shall not be less than a majority of the members, appointed.

40. Chairman of the committee.-(1) The Chairman of a committee appointed by the Council, shall be appointed by Council at the time of the appointment of the committee.

(2) The proceedings of the Committee shall be conducted in accordance with the regulations contained in this part.

41. Resolution of the committee.-A resolution passed by a committee appointed by the Council shall be embodied in a report prepared by the Registrar or by the Chairman at the latter's discretion and when signed by the members of the Committee shall, with any notes of dissent, be presented to the Executive Committee which shall, with its recommendations place it before the Council at its next meeting subject to the provisions of the regulations regarding notice.

PART-VI

MINUTES OF THE COUNCIL AND EXECUTIVE COMMITTEE

42. Record of minutes.-The proceedings of the meetings of the Council and the Executive Committee and other such committees shall be preserved in the form of printed

minutes, which shall be authenticated, after confirmation, by the signature of the Chairman of the committee, as the case may be.

43. Confirmation of minutes.-(1) A copy of the minutes of each meeting shall be submitted to the President within ten days of the meeting and attested by him and the same shall then be sent to the agenda of the Council or the Executive Committee, as the case may be, within twenty days of the meeting or within such time as the President or the chairman may direct, subject to the condition prevailing at that time.

(2) After confirmation, the minutes of the Executive Committee or other such committees shall be included in the agenda of the Council for approval.

44. Contents of minutes.-The minutes of each meeting shall contain such motions and amendments as have been moved and adopted, or negated, but without any comment and without any record of observations made by any member at the meeting.

45. Objection to minutes.-If any objection regarding the correctness of the minutes is received by the Registrar, within ten days from the despatch of the minutes, such objection together with the minutes as recorded and attested shall be put before the next meeting of the Council or the Executive Committee. In that meeting no question shall be raised except as to the correctness of the records of the meeting:

Provided that if no objection regarding the decision taken at a meeting is received within ten days of the despatch by the Registrar of the minutes of that particular meeting the minutes will be deemed to have been confirmed and may be put into effect. Provided further that the President may direct that action be taken on a decision of the Executive Committee before the expiry of the period of ten days.

46. Printing of minutes.-The minutes of the Council and Executive Committee shall, as soon as is practicable after their confirmation, be printed in a volume, which shall be permanently preserved.

47. Report of the discussion.-A report shall be kept of the observations and discussions at the meeting of the Council and the Executive Committee in an accurate form for the use of the members of the Council. The detailed proceedings of the meetings, which shall be treated as confidential, shall be kept in the office but shall be open to members for inspection. A copy of the proceedings in whole or in part shall be supplied to any member who applies for it. The copy shall be marked as confidential. No

copy of the proceedings held at a meeting for which visitors have been excluded shall be supplied but such proceedings can be inspected by the members.

PART VII

RESIGNATION OF MEMBERS AND FILLING OF CASUAL VACANCIES

48.**Resignation.**-A member desiring to resign his seat on the Council shall send his resignation in writing to the President and his resignation shall take effect from the date specified by him in this behalf or from the date of receipt of his letter by the President, whichever is later.

49.**Casual vacancy.**-When a casual vacancy occurs by reason of death or resignation of a member or for any other reason, a report shall be made forthwith by the President to the Federal Government which shall take steps to have the vacancy filled by nomination or election, as the case may be, by the authority or constituency by which that member was nominated or elected.

PART VIII

TENURE OF OFFICE, POWERS AND DUTIES OF THE PRESIDENT AND VICE-PRESIDENT

50.**Powers of President.**- (1)The President shall exercise such powers and perform such duties as are contained in the provisions of the Ordinance, these regulations and standing orders of the Council. He will have all as those powers which are, delegated by the Council to him and shall do such acts as he considers necessary and in the furtherance of the objects and functions for which the Council is established.

(2)The President may, in an emergency, which in his opinion requires immediate action, take such action as he may consider necessary and shall, as soon thereafter as possible, report his action to the council for confirmation. The disciplinary jurisdiction over all officers and employees of the Council shall vest with the President, including

those who were appointed by the Council under clauses (c) and (d) of sub-section (1) of section 9 of the Ordinance and the appellate authority shall be the Executive Committee subject to the provisions of the Ordinance.

51. Vice-President.- The Vice-President shall hold office for two years or until the date of election of his successor whichever is longer. He shall be eligible for re-election. If the office of the President is vacant or if the President for any reason is unable to exercise the powers or perform the duties of his office, the Vice-President shall act in his place and shall exercise the powers and perform the duties of the President.

PART- IX

TENURE OF OFFICE, POWERS AND DUTIES OF THE REGISTRAR AND OTHER OFFICERS AND SERVANTS OF THE COUNCIL.

52. Terms and condition.-The terms and conditions of office of the Registrar, and other officers and servants of the Council shall be fixed by the Council at the time of appointment.

53. Duties of Registrar.- (1)The Registrar shall be responsible for the safety of the property of the Council, control and management of the office, accounts, correspondence and shall see that the office staff attends punctually and generally perform all such duties as may be required of him by the Council and the President for the purposes of the Ordinance. He shall attend and have notes taken of the proceedings of the meetings of the Council, Executive Committee or other Committees as may be appointed by the Council.

(2)The Registrar shall not less than ninety days before the expiration of the term of any existing appointment; draw the attention of the President to the approaching vacancy.

(3)The Registrar shall maintain a register of medical and dental practitioners. He shall be responsible of arranging inspections of medical and dental institutions and for processing inspection reports for consideration of the Executive Committee. The Council shall be the custodian of all records created thereof.

(4)The Registrar shall be overall responsible for maintaining prescribed books of accounts and the budget estimates and conduct of annual audit.

54. Retiring age.-All regular ministerial staff shall be required to retire on attaining the age of sixty years or on completion of 25 years of qualifying service, whichever is earlier:

Provided that the appointing authority may at his discretion extend the tenure of a ministerial staff.

55. Administrative and financial rules.- The powers and duties of the officers and staff and all other related matters shall be such as may be laid down from time to time in the Administrative and Financial Rules framed on the subject by the Council.

56. Appointment of ministerial staff.- Subject to the approval of the President, the Registrar shall appoint the ministerial staff and may engage such persons temporarily as may be required from time to time and pay them a reasonable rate of remuneration not exceeding the rates sanctioned by the Federal Government for corresponding permanent staff of the Council.

PART-X

THE APPOINTMENT POWERS, DUTIES AND PROCEDURE OF INSPECTORS

57. Inspections.-The inspection of the examinations and medical and dental institutions under the various provisions of the Ordinance shall be carried out in accordance with the following, namely: -

- (a) a fee as prescribed by the Council shall be charged from the institution to cover the expenses incurred on the inspection;
- (b) it shall be the duty of the Registrar to ascertain from the examining bodies the dates and places of every examination which may be inspected by the Council. All examining bodies shall submit a detailed schedule of examinations as soon as they finalize it;
- (c) the Executive Committee of the Council shall appoint not less than three inspectors to inspect such qualifying and other examinations or institution as the President or Executive Committee may direct and to report thereon. Only such person shall be appointed as inspector who has previously

taught students in one or other of the subjects of the final examination or in cognate subjects for five years and has acted as examiner at examinations in such subjects;

- (d) every inspector shall receive from the President a formal commission in writing under the seal of the Council, specifying the examination, examinations, or institution, which he is required to inspect and to report thereon to the Executive Committee in accordance with these rules. From amongst the inspectors the President shall designate one inspector to be the convener with the responsibility of framing recommendations for the Executive Committee after consulting other inspectors.
- (e) It shall be the duty of the inspector,-
 - (i) to make himself acquainted with such previous reports on the qualifying examinations or institution which he is appointed to inspect as the President may direct and with the observations of the universities and the report of the Executive Committee thereon and further shall be provided by the Registrar with a copy of these documents and of the recommendations of the Council in regard to professional examinations, and of the resolutions with regard to medical education;
 - (ii) to attend personally every examination or institution which he is required to inspect, but not interfere with the conduct of such examination;
 - (iii) to report to the Executive Committee independently and separately his opinion as to the sufficiency or insufficiency of each examination or institution inspected by him;
 - (iv) to set forth in his reports in order all necessary particulars as to the questions proposed in the written, oral and practical parts of each examination inspected by him, the cases and the appliances provided for clinical and practical examinations, the arrangements made for invigilation, the method and scale of marking ,the standard of knowledge shown by successful candidates and

generally all such details as may be required for adjudicating on the scope and character of the examination;

- (v) to include in his report, in the form of a brief diary, a record of the days and hours when he was present in the institution or during the course of the examinations inspected and of the parts or division of each examination in progress on each day;
 - (vi) to include also in his reports a statement of the extent to which the recommendations of the Council in regard to professional examinations have been carried out in the case of each examination inspected by him, and also to what extent the regulations of the Council on professional education have been given effect to in the education of the students in the particular subject or subjects with which he is concerned in the inspection; and
 - (vii) on receipt from the Registrar of a proof copy of any of his reports, to compare such proof with the original and correct, sign and return it to the Registrar for preservation in the records of the Council as the authoritative copy of such report.
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- (f) every report of an inspector shall be typed, duly signed and submitted to the President. The report shall be referred to the Executive Committee who shall thereupon give their opinion on it and submit it to the Council.
 - (g) reports of inspectors shall be deemed confidential unless in any particular case the Council otherwise directs;
 - (h) as soon as the copies of any report of an inspector have been typed a sufficient number thereof, marked as confidential, shall be forwarded to the institution concerned with a request that the institution will furnish to the Council, as soon as possible, such observations thereon, as it may think necessary;
 - (j) a confidential copy of every report of an Inspector with the observations of the institution thereon shall be supplied to each member of the Council

- and shall be considered, together with the opinion of the Executive Committee thereon, by the Council at its next session;
- (k) a copy of every report of an Inspector, with the observations of the institution concerned, and the opinion of the executive committee thereon, shall, after approval by the Council, be forwarded to the Federal Government;
 - (l) no inspector shall take part in the inspection of any examination in the institution in which he is a teacher or examiner or has some interest therein; and
 - (m) an inspector may accept ordinary hospitality, but may not accept hospitality of house and board, from any examiner or from any official of the institution in which he is conducting an inspection.

PART-XI

FINANCE AND ACCOUNTS

58.Proceeds.-The Council is authorised to receive, for the purpose of its expenses, benefactions and fees from Governments, institutions, private persons and bodies, and the proceeds of the sale of reports and other publications.

59.Accounts.-The Council shall maintain its accounts with scheduled banks. All funds of the Council shall be paid into the Council's account and shall be withdrawn by means of cheques duly signed by person authorised by the Council. The chequebooks shall remain in the custody of the Registrar.

60.Excess funds.-Such funds of the Council as are in excess of current requirements may, on a recommendation by the Registrar and with the sanction of the Executive Committee, be invested in the following manners, namely:-

- (a) in promissory notes, stock or other securities of the Federal Government or of any Provincial Government;
- (b) in stock or debentures of , or shares in Companies, the interest whereon shall have been guaranteed by the Federal Government or the State Bank of Pakistan;

- (c) in debentures or other securities for money issued, or any other form under the authority of any Act of a Legislature established in the Provinces or Federation by or on behalf of any local government body, port trust or city improvement or development body or by or on behalf of the Trustees of Ports of Pakistan; and
- (d) in fixed deposits with scheduled Banks of Pakistan or in National Savings the interest whereon shall have been guaranteed by the Federal Government or the State Bank of Pakistan.

61. Investment.-An investment of the funds of the Council shall be made in the name of the Council. The safe custody of receipts shall remain in the personal charge of the Registrar and shall be verified once in six months with the Register of Securities maintained under these regulations and a Certificate of Verification shall be recorded by the Registrar on the Register and countersigned by the President.

62. Statement of receipts and expenditure.-The Registrar, shall prepare detailed estimates of the receipts and expenditure for the next financial year and after approval of the President shall submit the same for sanction of the Executive Committee at a meeting to be held for the purpose and later to the Council before the first day of May every year. One copy of the finally sanctioned estimates shall be supplied on demand on or before the start of the next financial year to the Federal Government.

63. Sanction of the council.-The funds of the Council shall not be appropriated to expenditure on any item, which has not been duly sanctioned by the Council or by the President or Registrar, as the case may be.

64. Units of appropriation.-The primary units of appropriation shall be of pay of officers, pay of establishment, allowances, honoraria, contingencies, and provident funds contribution.

65. Re-appropriation of funds.-The President shall have powers to re-appropriate funds from one unit of appropriation to another within the total sanctioned estimates and copies of the orders sanctioning such re-appropriation shall be communicated to the Executive Committee.

66. Miscellaneous and contingent expense.-The Registrar shall have power to sanction expenditure of a miscellaneous and contingent nature up to an amount not

exceeding ten thousand rupees in each case. Expenditure in excess of this amount shall require the sanction of the President. The President shall have power to sanction expenditure of an amount not exceeding two hundred thousand rupees in each case.

67. Advance payment.-A payment advance of ten thousand rupees shall be made to the Registrar.

68. Certifying officer.-The Registrar shall be the certifying officer in respect of traveling, halting, and other allowances to the President, Vice-President, members, inspectors, officers, and other employees of the Council, and the President for those of the Registrar.

69. Accounts and register.-The Registrar on behalf of the Council shall keep the following accounts and registers namely:-

- (a) a Cash Book;
- (b) classified abstract;
- (c) a register of securities;
- (d) a register of stock and furniture;
- (e) a register of stock of cheque books;
- (f) a register of leave and provident fund contribution; and
- (g) a register of permanent advance.

70. Monthly account.- (1) Monthly account shall be compiled in the classified abstract according to the primary units of appropriation. Suitable secondary units may be opened at the discretion of the Registrar after consultation with the President in writing. The Registrar may designate an officer to be responsible for the due preparation and maintenance of all accounts and registers.

(2)The audit of the accounts of the Council shall be conducted by a private firm of chartered accountants.

(3)The result of the audit shall be communicated to the Executive Committee and than to the Council.

(4)A copy of the annual audit report shall be submitted by the Executive Committee to the Federal Government.

PART – XII

REPEAL

71.**Repeal.**- The Medical Council Regulations, 1967 are hereby repealed.

[No.F _____]

(_____)

Deputy Secretary